

A Budget Work Session and regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, March 26, 2014, in the Performing Arts Center of Walt Whitman High School, 301 West Hills Road, Huntington Station, New York.

**Present:**

**Board Members:**

President  
Vice President

Mr. Kaden  
Mr. Ciappetta  
Mrs. Brieff  
Mrs. Carey  
Mrs. DeGaetano  
Mrs. LaCara  
Mr. Nitkewicz

**Staff:**

Superintendent of Schools  
Deputy Superintendent  
Asst. Supt. for Personnel & District Services  
Interim Business Administrator  
Supervisor of Assessment and Technology  
District Clerk

Dr. Bennardo  
Ms. Harris  
Dr. Centamore  
Mr. Light  
Dr. Bloom  
Mrs. Hammond

**Call to Order:** Mr. Kaden opened the meeting at 6:30 p.m.

**Executive Session:** Motion by Mr. Ciappetta, seconded by Mrs. Brieff, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.  
Motion carried unanimously.

Motion by Mrs. LaCara, seconded by Mrs. DeGaetano, be it Resolved that the Executive Session be adjourned.  
Motion carried unanimously.

Mr. Kaden opened the Business Meeting at 7:40 p.m. and led the audience in the Pledge of Allegiance.

**Budget Work Session:**

Dr. Bennardo began the presentation with a brief review of the past budget work session process. Dr. Bennardo stated that the process has taken us through a review of new revenue as compared to mandated increases, needs and wants. Dr. Bennardo reviewed the tax levy, state aid and other numbers. Dr. Bennardo noted that in the next week or two the district should have a better idea of the state aid numbers. Dr. Bennardo stated that during the budget work session we progressed through an examination of code-by-code analysis of general support operations, administration and management, transportation, benefits and instruction. Dr. Bennardo noted that the administration worked with the principals and Student Services to study enrollments and class selections in order to determine needs. Dr. Bennardo stated that the roll-forward mandated increases, when compared to revenues, left the district

**Budget Work  
Session:  
(Continued)**

approximately \$500,000 in the green. Dr. Bennardo then reviewed the staffing requirements for 2014-2015 and noted that it was possible that the final state budget would include some additional funds, as a result of GEA reduction. That would be discussed when the time came. Dr. Bennardo then asked Ms. Harris to give a snapshot of our services. Ms. Harris reviewed some of the services offered to our students:

- New York State Career Development and Occupational Studies Commencement Credential – to ensure that students have life skills when they leave school.
- Suffolk County Department of Labor Partnership – some of our HELP students are working in the district in positions such as custodial and are being paid by Suffolk County.
- LRE – Our Kids, Our Program - Ms. Harris noted that 95% of our special education students were serviced in our buildings.
- Assistive Technology – Ms. Harris noted that Matthew Prael was working very hard to make sure that the students had access to technology.
- The HELP Program – tutoring of our students.
- Project Excel – counseling and mentoring offered to Silas Wood, Stimson and Whitman students

Mr. Light began his review of Code 2000, Instruction. Mr. Light stated that the total budget for this code is \$82,028,652. Mr. Light then reviewed Code 2250, Special Education by object code:

- Personnel code is being increased by \$98,644, which is a .7% increase.
- Equipment code will remain the same.
- Contractual code is being increased by \$81,535, which is a 0.8% increase.
- Supplies code is being increased by \$8,094, which is a 37.1% increase.

The total increase for Code 2250, Special Education, is \$188,273, which is a 0.8% increase.

Mr. Light reviewed the following:

- BOCES Occ. Ed. code will remain the same.
- Teaching – Special Schools code is being increased by \$3,211, which is a 3.2% increase.
- Library code is being increased by \$23,607, which is a 3.2% increase.
- Instructional Media code is being increased by \$170,090, which is a 9.4% increase.
- Attendance code is being decreased by -\$3,899, which is a -4.5% decrease.
- Guidance code is being increased by \$6,465, which is a 0.4% increase.

**Budget Work Session:  
(Continued)**

- Health services code is being increased by \$30,946, which is a 2.5% increase.
- Pupil Services code is being increased by \$56,742, which is a 10% increase.
- Psychological Services code is being increased by \$18,553, which is a 3.1% increase.
- Extra-Curricular code is being decreased by \$-33,199, which is a -4.8% decrease.
- Inter Scholastic Athletics code is being increased by \$1,807, which is a 0.2% increase.

Mr. Light noted that the total increase for Code 2000 was \$2,249,570, which is a 2.82% increase. The total budget amount for 2014-15 was \$150,738,052, which is an increase of \$3,074,171 or 2.08%.

Dr. Bennardo and Mr. Light reviewed the current financial position for 2014-2015:

- Taxation – \$108,698,751 which is an increase of \$1,550,656 or 1.46%.
- State Aid - \$29,204,279 which is an increase of \$1,261,484 or 4.51%.
- Other - \$9,051,156 which is an increase of \$319,163 or 3.66%.

Dr. Bennardo stated that the total revenue for 2014-2015 was \$150,795,178 and the projected expenditures are \$150,738,052 which is a difference of \$57,126.

Following the presentation, the Board and audience were given an opportunity or questions and discussion.

**Adoption of Agenda:**

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the tentative agenda be adopted.  
Motion carried unanimously.

**Motion on Minutes through Schedule of Bills (Warrants):**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

**Minutes:**

Minutes of Board meeting held on February 26 and March 5, 2014.

**Schedule of Investment Accounts:**

Schedule of Investment Accounts, January 2014, copy made part of these legal minutes, p. 937.

**Treasurer's Report:**

Treasurer's Report, January 2014, copy made part of these legal minutes, p. 938.

<b>Monthly Trial Balance and Bank Reconciliation:</b>	Monthly Trial Balance and Bank Reconciliation, January 2014, copy made part of these legal minutes, pp. 939-951.
<b>Monthly Collateral Reconciliation:</b>	Monthly Collateral Reconciliation, January 2014, copy made part of these legal minutes, p. 952.
<b>Revenue Status Report, General Fund:</b>	Revenue Status Report, General Fund, January 2014, copy made part of these legal minutes, p. 953.
<b>Revenue Status Report, School Lunch Fund:</b>	Revenue Status Report, School Lunch Fund, January 2014, copy made part of these legal minutes, p. 954.
<b>Revenue Status Report, Special Aid Fund:</b>	Revenue Status Report, Special Aid Fund, January 2014, copy made part of these legal minutes, p. 955.
<b>Budget Status Report (Expenditures) General Fund:</b>	Budget Status Report (Expenditures), General Fund, January 2014, copy made part of these legal minutes, pp. 956-959.
<b>Budget Status Report (Expenditures) School Lunch Fund:</b>	Budget Status Report (Expenditures), School Lunch Fund, January 2014, copy made part of these legal minutes, p. 960.
<b>Budget Status Report (Expenditures) Special Aid Fund:</b>	Budget Status Report (Expenditures), Special Aid Fund, January 2014, copy made part of these legal minutes, p. 961.
<b>Budget Status Report (Expenditures) Capital Fund:</b>	Budget Status Report (Expenditures), Capital Fund, January 2014, copy made part of these legal minutes, pp. 962-964.
<b>Budgetary Transfer Report:</b>	Budgetary Transfer Report, January 2014, copies made part of these legal minutes, p. 965.
<b>Tax Levy Schedule:</b>	Tax Levy Schedule, January 2014, copy made part of these legal minutes, p. 966.
<b>Library Tax Levy:</b>	Library Tax Levy, January 2014, copy made part of these legal minutes, p. 966.

**Extraclassroom Activity Fund Report:**

Extraclassroom Activity Fund Report, January 2014, copy made part of these legal minutes, pp. 967-971.

**Bids:**

The following bids, as recommended by Administration on schedules made part of these legal minutes, pp. 972-978.

Towing Services	Schedule 15-23
Fire Alarm Inspection and Maintenance	15-24
Printing Brochures	15-44
PA/Block Intercom Repair and Service	15-45
Cesspool/Wastelines/Sewerjets Maintenance/Repairs	15-46

**Schedule of Bills (Warrants):**

General Fund	Warrant 117	\$ 250,000.00
"	118	135,206.25
"	119	113,617.26
"	120	262,089.49
"	121	18,868.75
"	V120	(600.00)
School Lunch	34	24,556.70
Special Aid	39	70,691.20
2003 Bond	19	54,972.25

Approved – Board Packet of March 14, 2014

General Fund	Warrant 115	\$ 911,643.48
"	116	452,873.99
"	V115	(4,990.00)
School Lunch	32	92,204.84
"	33	136.00
Special Aid	38	230,458.93

**Vote on Minutes through Schedule of Bills (Warrants):**

Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.  
Motion carried unanimously.

**Establishment of Jennifer Rosoff Memorial Scholarship:**

Motion by Mr. Ciappetta, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the establishment of the Jennifer Rosoff Memorial Scholarship to be awarded to a graduating senior who plans to pursue a career in marketing, advertising and/or media in the amount of \$1,000.  
Motion carried unanimously.

**Contract Extensions:**

Motion by Mr. Nitkewicz, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the following contract extensions:

Musical Instrument Repairs	Schedule 15-25
Sand with 20% Rock Salt	15-26
Driver Education	15-29
Student Agenda Books	15-30

<b>Contract</b>	Sound for Drama/Musicals/Graduation	15-40
<b>Extensions:</b>	Plate Glass Replacement	15-48
<b>(Continued)</b>	Auto Safety Glass Replacement	15-49
	Elevator Maintenance Repair	15-53
	Pneumatic Temperature Controls	15-55
	Vehicle Body Work/Painting	15-66
	Motion carried unanimously.	

**Recommendations for Placement by CSE/CPSE:** Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated February 11, 12, 26, 28, March 3, 4, 5, 6, 7, 10, 11, 12, 13 and 14, 2014, and the Committee on Preschool Special Education dated March 10, 2014, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 979-987a.  
Motion carried unanimously.

**Personnel:** Motion by Mr. Nitkewicz, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 988-995, and authorizes implementation thereof:  
Schedule 6 - Summer School Appointments (Instructional)  
Schedule 9 - Coaching/Extracurricular Appointments (Instructional)  
Schedule 11 - Terminations (Instructional)  
Schedule 13 - Salary Change (Instructional)  
Schedule 15 - Appointments (Non-Instructional)  
Schedule 16 - Terminations (Non-Instructional)  
Schedule 20 - Re-Appointments (Non-Instructional)  
Schedule 22 - Substitute Employee Appointments (Inst./Non-Inst.)  
Motion carried unanimously.

**Information and Reports:**

1. Congratulatory letter to the Athletes of the Month for February from Dr. Bennardo
2. Congratulatory letter to Whitman Students of the Month for February from Dr. Bennardo
3. Recognition letter to Members of the Boy Scouts from Dr. Bennardo re advancement to next rank
4. Memo to Dr. Bennardo from Mr. Light re Facilities Committee Agenda for March 24, 2014
5. Letter to Parent or Guardian from Mr. Toto re NYS ELA and Math Assessment Examinations
6. Personnel Postings (5)

**Information and  
Reports:  
(Continued)**

In envelopes:

1. Budget information letter to Mr. Kaden and the Board of Education from Maryann Zumpano and Dr. Michael J. Mensch, together with material on the Western Suffolk BOCES Tentative Budget 2014-2015 and *Budget News*, Winter 2014 (Board Members Only)

Information Sent to Board Week Ending March 14, 2014

1. Letter to Component Board Members from Dr. Michael J. Mensch, Western Suffolk BOCES, re Notice of Annual Meeting
2. Letter to Mr. Kaden and the Board of Education Members from Peter Wunsch, Western Suffolk BOCES, re candidacy for another term of office on the BOCES Board
3. Letter to Mr. Kaden and the Board of Education Members from Jeannette Santos, Western Suffolk BOCES, re candidacy for another term of office on the BOCES Board
4. Privileged & Confidential Document from Ingerman Smith, L.L.P.
5. Congratulatory letters to students attending the DECA conference from Dr. Bennardo
6. Congratulatory letter to students participating in the VEX competition from Dr. Bennardo
7. Congratulatory letter to students whose artwork was displayed in the Petite Gallery from Dr. Bennardo
8. Congratulatory letter to students who received special recognition in the PTA Reflections Contest from Dr. Bennardo
9. Congratulatory letter to Varsity Dance Team members from Dr. Bennardo
10. Congratulatory letter to students selected for the Suffolk County Music Educators Association Festival from Dr. Bennardo
11. Memo to the Board of Education from Dr. Bennardo re Proposed Board of Education Meeting Dates 2014-2015
12. Memo to Dr. Bennardo from Ms. Harris re School Grade Enrollment Report for the First Attendance Period February 3, 2014, through February 28, 2014
13. Letter to Parent or Guardian from Mr. Smith re NYS ELA Assessment Examination
14. Letter to Parent/Guardian from Mr. Smith re March 27 Parent-Teacher Conferences
15. Personnel Postings (3)
16. Minutes of the Executive Board Meeting, SHTA, 3-10-14
17. News articles: *The Long-Islander*, 3-6-14; *Newsday*, 3-10-14
18. NSBA Advocacy Institute Conference Material (Board Members Only) (Courtesy of Mr. Nitkewicz)

**Committee  
Updates:**

Facilities

Mr. Ciappetta reported that the committee met on March 24 and discussed the following:

- Proposed Memorial Lower Field Renovation – The field will be dug up and reseeded. Mr. Ciappetta noted that the field would be unusable for one year. Arrangements have been made for the teams to use other fields.
- Two Eagle Scout Projects
- Spirit of Huntington – Mr. Ciappetta stated that the Spirit of Huntington Art Center would like to hang a mural depicting George Washington during his visit to Huntington on the old library building at 2 Melville Road. The mural would be bolted to three posts rather than being hung on the building. It was the sense of the Board to allow the Spirit of Huntington Art Center to hang the mural at 2 Melville Road.
- Fee Schedule for the PAC – Mr. Ciappetta stated the committee would be asking the Board to approve the following changes at a future meeting: \$1,000 fee for groups, \$500 for not-for-profit groups, and \$0 for non-for-profit groups that serve the residents of the district.
- The committee has asked the district's attorneys for language for a referendum to transfer the \$5,000 in excess capital reserve money to the general fund. The money would probably be used for projects at Stimson Middle School.

**Comments from  
Board Members  
and Staff:**

None given.

**Voice of the  
Residents:**

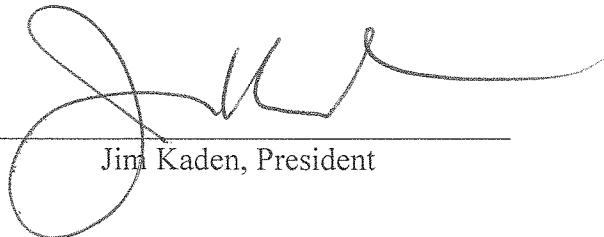
Visitors were invited to participate.

**Adjournment:**


Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the meeting be adjourned.

Motion carried unanimously.

The meeting was declared adjourned at 8:25 p.m.



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Jim Kaden, President



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Judith A. Hammond, District Clerk