

April 28, 2015

A regular meeting of the Board of Education of South Huntington Union Free School District was held on Tuesday, April 28, 2015, in Conference Room B of the Administration Building, 60 Weston Street, Huntington Station, New York.

Present: **Board Members:**

President
Vice President

Mr. Kaden
Mr. Ciappetta
Mrs. Brieff
Mrs. DeGaetano
Mrs. LaCara
Mr. Nitkewicz

Staff:

Superintendent of Schools
Deputy Superintendent
Asst. Supt. for Personnel and District Services
Asst. Supt. for Instruction and Curriculum
Business Administrator
District Clerk

Dr. Bennardo
Ms. Harris
Dr. Centamore
Dr. Bloom
Mr. Light
Mrs. McLean

Absent: Mrs. Carey

Call to Order: Mr. Kaden opened the Business Meeting at 7:30 p.m. and led the audience in the Pledge of Allegiance.

Adoption of Agenda: Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the revised tentative agenda be adopted.
Motion carried unanimously.

Motion on Minutes through Schedule of Bills (Warrants): Motion by Mr. Nitkewicz, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

Minutes: Minutes of Board meeting held on March 25, 2015.

Bids: The following bids, as recommended by Administration on schedules made part of these legal minutes, pp. 1117-1135.

	Schedule
District Public Relations	15-02R
Claims Auditing Services	15-03R
Third-Party Workers Compensation Administrator	15-05R
Internal Auditing Services	15-07R
Stimson Interior Upgrades/Basketball Refurbishment	15-04C
Ed Data Award Letters	16-15

Schedule of Bills (Warrants):	General Fund	Warrant 103	\$1,724.64
	“	104	1,445,244.00
	“	105	109,523.53
	“	106	464,097.36

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“	VO39	(280.18)
School Lunch	38	32,267.28
Special Aid	37	166,921.33
Capital Reserve (H)	9	715.00
2003 Bond (H)	10	7,545.54

Vote on Minutes through Schedule of Bills (Warrants): Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.

Western Suffolk BOCES 2015-2016 Administrative Budget: Information regarding the proposed 2015-2016 Administrative Budget for Western Suffolk BOCES has been prefiled with Board members.

Motion by Mr. Nitkewicz, seconded by Mrs. Brieff, be it Resolved that the South Huntington Board of Education approve the 2015-2016 Administrative Budget for the Western Suffolk BOCES, Second Supervisory District of Suffolk County, New York.
Motion carried unanimously.

Western Suffolk BOCES Candidates: Information regarding candidates for the vacancies on the Western Suffolk BOCES had been prefiled with district Board members. Each component school district of Western Suffolk BOCES may cast one vote for each of the two vacancies for three-year terms on the BOCES Board.

Motion by Mrs. Brieff, seconded by Mrs. DeGaetano, be it Resolved that the South Huntington Board of Education cast its votes in the annual election of members of the Western Suffolk Board of Cooperative Educational Services, for three-year terms expiring June 30, 2018, as follows: Mr. Sydney Finkelstein and Mr. Salvatore Marinello.
Motion carried unanimously.

Approval of 2015-2016 Property Tax Report Card: Motion by Mrs. LaCara, seconded by Mrs. Brieff, be it Resolved that the South Huntington Board of Education approves the 2015-2016 Property Tax Report Card, copy made part of these legal minutes, p. 1136.
Motion carried unanimously.

Approval of Broadview/Info Highway Agreement: Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the South Huntington Board of Education approves the recommendation that the District severs its relationship with Dynalink and approves the agreement with Broadview/Info Highway as the telephone service provider servicing outside-the-district phone calls for the District.
Motion carried unanimously.

Mr. Light reported that this change was necessary as Dynalink came under federal investigation for improper handling of various accounts and lost their E-Rate Funding. Broadview/Info Highway has been the District's end-user vendor since 2008; they are a direct service company, which allowed for savings in time and money. Additionally, Mr. Light explained, they are a respected, reliable vendor, and the Federal

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government allows E-Rate funding for their company. The monthly savings is \$1,055, and Broadview/Info Highway is providing the District to a first-year discount of free service for two months.

**Approval of
Building Condition
Survey and Five-
Year Capital
Facility Plan by
H2M:**

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the South Huntington Board of Education approves H2M to conduct the required Building Condition Survey and Five-Year Capital Facility Plan, a copy made part of these legal minutes, p. 1137.

Motion carried unanimously.

Mr. Light stated that the cost for the Building Condition Survey and Five-Year Capital Facility Plan was \$49,800, which was 100% aidable. Mr. Light added that H2M was present at each of the monthly Facilities meetings and has a solid understanding of the District's needs. A brief discussion ensued where Mr. Kaden asked how long both reports would take to complete. Mr. Light responded that it will take several months for H2M to collect and coordinate each building's needs; it is a very in-depth inspection. Mr. Ciappetta commented that having this information provides a basis to work with and assists the District financially in avoiding large debt. Mrs. Brieff questioned the process that H2M will use; Mr. Light responded that there is definitive protocol utilized for the inspection.

**Approval of
Contract
Extensions:**

Motion by Mr. Nitkewicz, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District hereby approves the following contract extensions.

- Schedule 16-23 Towing Services
- Schedule 16-24 Fire Alarm Inspection/Maintenance
- Schedule 16-25 Musical Instrument Repairs
- Schedule 16-26 Sand with 20% Rock Salt
- Schedule 16-29 Driver Education
- Schedule 16-30 Student Agenda Books
- Schedule 16-40 Sound for Drama/Musicals/Graduation
- Schedule 16-44 Printing Brochures
- Schedule 16-45 PA Clock Service/Repair
- Schedule 16-46 Cesspool Plumbing Service
- Schedule 16-48 Plate Glass Replacement
- Schedule 16-49 Auto Safety Glass Replacement
- Schedule 16-51 Miscellaneous Roofing Repairs
- Schedule 16-57 100% Cotton-Treated Mops
- Schedule 16-58 Marching Band Trip – Bus
- Schedule 16-61 Fire Extinguisher Maintenance
- Schedule 16-63 Security Alarm Repairs/Maintenance
- Schedule 16-64 Clay Mix/Top-Soil
- Schedule 16-66 Vehicle Body Work/Painting

Motion carried unanimously.

Mr. Kaden questioned Mr. Light as to why the extensions were being approved at this meeting. Mr. Light responded that the contracts were

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due and the extensions become effective July 1. Mr. Kaden asked if a bid was completed. Mr. Light answered affirmatively; they were bid with an agreement to extend the contracts. Mr. Light stated that the cost of the extensions was either the same or less, with the exception of the salt and sand contract, as more of both were ordered due to the recent severe winter experienced. Mr. Kaden questioned how long of a period of time can contracts remain in force with extensions; Mr. Light responded three years. These contracts are in their second year. Mrs. Brieff posed the question regarding the bid process and asked if a company's price was higher, but the product was of better quality and more desirable, what was the District's obligation? Mr. Light responded that the District must accept the lower-priced bid, however, specifications for any product can be incorporated into the bid to assure obtaining a usable product. Mr. Light provided the example of several years ago with mops; the mops awarded disintegrated upon use, therefore, specifications for product construction material was added to the bid. Additional discussion ensued regarding the RFP process. Dr. Bennardo shared an RFP was completed for legal services; representatives from Ingerman Smith, L.L.P., and Lamb and Barnosky will be brought to the May 12th Board meeting for a 9 p.m. and 9:30 p.m. interview. Additionally, the school medical doctor will be interviewed at the Cabinet-level, and a recommendation will be made to the Board.

**Request to Remain
in South
Huntington
Schools:**

Motion by Mrs. Brieff, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District hereby approves the request of parent that the student remain in the South Huntington School District for the duration of the 2014/2015 school year, a copy made part of these legal minutes, p.1138.
Motion carried unanimously.

**Recommendations
for Placement by
CSE/CPSE:**

Motion by Mrs. LaCara, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated March 12, 13, 16, 17, 18, 19, 23, 24, 25, 26, 30, 31, April 1, 2 9, 14, 16, and the Committee on Preschool Special Education dated March 12, 16, 17, 19, 20, 23, 24, 26, 31, April 13, 14, 20 and 21 and is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 1139-1196.
Motion carried unanimously.

**Approval to
Increase Eight (8)
Bid Award
Schedules/School
Lunch:**

Motion by Mrs. Brieff, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District hereby approves the increase to the eight bid award schedules/School Lunch as follows, a copy made part of these legal minutes, p. 1197:

- Schedule 15-07 Snacks/502
- Schedule 15-03 Bread/507
- Schedule 15-01 Cheese Pizza/511
- Schedule 15-02 Commodities/512

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Schedule 15-11 Meat/526
 Schedule 15-06 Dairy/528
 Schedule 15-05 Staples/529
 Schedule 15-13 Drinks/530
 Motion carried unanimously.

Mr. Light reported that the School Lunch Director anticipated the needs of the program and these increases serve to adjust to those needs. The awards are from the cooperative bid process that took place with 30 school lunch directors, assuring the best prices for food items.

**Approval of the
 Appointments of
 Budget Officials:**

Motion by Mrs. LaCara, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington School District hereby approves the appointment of the budget officials for the budget vote on May 19, 2015, a copy made part of these legal minutes, p. 1198.
 Motion carried unanimously.

**Approval of
 Donation from
 WWHS PTA for
 SmartBoards:**

Motion by Mrs. DeGaetano, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington School District hereby approves the \$6,500 donation made by the Walt Whitman High School PTA for SmartBoards to be utilized at the high school.
 Motion carried unanimously.

**Approval of the
 Vincent Migliore
 Memorial
 Scholarship:**

Motion by Mrs. DeGaetano, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District hereby approves the establishment of the Vincent Migliore Memorial Scholarship.
 Motion carried unanimously.

Dr. Bennardo shared that the establishment of this scholarship was at the request of the family in honor of the father who had passed away. Dr. Bennardo expressed gratitude to the family for their generosity and desire to honor their father with a scholarship that will assist a student as he/she goes off to college.

Personnel:

Motion by Mrs. Brieff, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp.1199-1207, and authorizes implementation thereof:
 Schedule 6: Summer School Appointments (Instructional)
 Schedule 9: Coaching/Extracurricular Appointments (Instructional)
 Schedule 11: Terminations (Instructional)
 Schedule 12: Leaves of Absence; Ext. of Sick Leave
 Schedule 15: Appointments (Non-Instructional) (**Revised**)
 Schedule 16: Terminations (Non-Instructional)
 Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)

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Schedule 20: Re-Appointments (Non-Instructional)
 Schedule 22: Substitute Employee appointments (**Revised**)
 Motion carried unanimously.

Information and Reports:

1. School Grade Enrollment Report, March 2015
2. Letter from Dr. Bennardo to Honor Society Students/Bethel Church and Hands Mission
3. Letter from Dr. Bennardo to WWHS Students of the Month/March
4. Letter from Dr. Bennardo to students re Countrywood's Got Talent Show
5. Letter from Dr. Bennardo to students re Reflections Ceremony
6. Letter from Dr. Bennardo to students re Heckscher Park Performance
7. Letter from Dr. Bennardo to students re Sportsmanship Honor by Section XI
8. Letter from Dr. Bennardo to students re HART Poetry Contest
9. Personnel Postings (6)
10. The Long Islander Articles (3)

Information Sent to Board Week Ending April 17, 2015

1. Save the Date from Nassau-Suffolk School Boards Association, Inc., for 56th Annual Dinner Meeting to be held on May 28, 2015
2. Memo from Mr. Light to Dr. Bennardo re Facilities Committee Agenda for meeting of April 21, 2015
3. Memo from Mr. Light to Dr. Bennardo re Final Internal Audit Reports
4. Letter from Dr. Bennardo to students who participated in the Voices of Whitman Choral Festival
5. Letter from Dr. Bennardo to student selected for the American Legion Auxiliary Girls' State
6. Letter from Dr. Bennardo to students who attended DECA conference, Rochester, NY
7. Personnel Postings (2)
8. Articles from The Long Islander (2)
9. SHTA Minutes of the Executive Board Meeting
10. *Spotlight*, March, 2015
11. NYSIR Legal Digest, Spring, 2015

Committee Updates:

Mr. Ciappetta reported that the Facilities Committee met on April 21 at Walt Whitman High School. Discussions took place regarding on-going and recently completed projects, such as the newly paved entranceways to the high school and Maplewood. The Committee reviewed the current work with the baseball fields, the Birchwood gymnasium floor (which has been completed, all but the painted paw), and Stimson's running track in the back of the school. The track was originally slated to be removed, however, the cost for removal exceeds cost of repair, which will be done in conjunction with the outside basketball refurbishment. The softball field improvements were noted. Mr. Ciappetta shared that the new district logo was discussed as new "entrance" signs will be posted at various boundary points marking the entrance to the district.

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Future projects include a playground at the district office, improvements in the Student Services office, as well as the canopy upgrade, both at Walt Whitman High School. Dr. Bennardo shared that this district is unique in that there is a Facilities Committee dedicated to the maintenance of our buildings and grounds. This pro-active maintenance and forward-thinking approach helps the district in avoiding debt at a later time. Mr. Ciappetta commented on the amount of time it takes the State Education Department to approve projects. He reported that it can take as much as 38 weeks to secure approval for a project; there are only two people reviewing the paperwork in the State Education Department.

**Comments from
Board Members
and Staff:**

Mr. Kaden addressed the Board and the audience and spoke of his involvement with the EDC Board and the Renaissance Downtowns at Huntington Station. The massive project includes a hotel, medical office, artist lofts and one-bedroom and studio apartments that would be situated over the stores. He provided artist depictions of what Huntington Station downtown would look like. Included with this concept are two parking areas; Mr. Kaden indicated that various parking studies were completed to accommodate the additional spaces that will be required. One packet of information that Mr. Kaden provided is the Huntington Station Parking Management Plan that outlines in detail the planning background, the 2013 development strategy, and the report optimizing the design of existing parking lots. Mr. Kaden stated that the concept of converting fenced sumps into small natural preserve-type of settings is also being looked into, similar to what was done by Hofstra University. Mr. Kaden also expressed his frustration with the NYS Department of Transportation in securing approval with various aspects of the project. He commented that it took over three years for the Gateway Plaza situation to be resolved. The Renaissance Downtown is hoped to be a walkable neighborhood. Mr. Kaden provided praise for what was being done, however, again reiterated the amount of bureaucracy was daunting. He referenced the Avalon Bay Apartment complex and stated that he was in favor of the original plan. The developer wished to install walkways and light posts to provide security, which would have enriched the area. Dr. Bennardo stated that the documents Mr. Kaden shared this evening would be posted on the website.

Mrs. Brieff commented how much she enjoyed the Theater Honor Society's production of "Grease" the previous weekend. She shared that the students performances were absolutely amazing.

Dr. Bennardo agreed with Mrs. Brieff's comments and also added that the Spring Fling, held for the senior citizens in the community, was also a very successful event.

Mr. Ciappetta asked about the status of the district's logo. Dr. Bennardo shared that he is meeting with New Media on Friday and would be in a position to share with the Board the modifications to the logo at that time.

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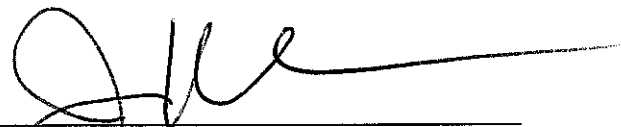
Voice of the Residents:

Visitors were invited to participate.

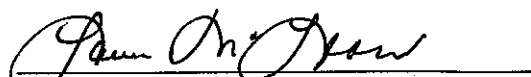
Adjournment:

Motion by Mrs. DeGaetano, seconded by Mrs. LaCara, be it Resolved that the meeting be adjourned.
Motion carried unanimously.

The meeting was declared adjourned at 8:16 p.m.



Jim Kaden, President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 1117 through 1207.