

July 7, 2015

The annual Organization Meeting of the Board of Education of the South Huntington Union Free School District was held on Tuesday, July 7, 2015, in the Board Room, #110, of the Administration Building, 60 Weston Street, Huntington Station, New York. Regular business was also conducted.

Present:

Board Members:

President

Vice President

Mr. Kaden

Mr. Ciappetta

Mrs. Brieff

Mrs. Carey

Mrs. DeGaetano

Mrs. LaCara

Mr. Nitkewicz

Staff:

Superintendent of Schools

Deputy Superintendent

Asst. Supt. for Personnel & District Services

Business Administrator

Asst. Supt. for Instruction and Curriculum

District Clerk

Dr. Bennardo

Ms. Harris

Dr. Centamore

Mr. Light

Dr. Bloom

Mrs. McLean

**Swearing in of
District Clerk:**

It is noted that the District Clerk, Laura McLean, was sworn in by Margaret Bayley, a notary public, on July 1, 2015.

Call to Order:

Mr. Kaden opened the meeting at 6:30 p.m.

Executive Session:

Motion by Mrs. Brieff, seconded by Mr. Nitkewicz, that the Board go into Executive Session to discuss matters leading to the employment of several individuals.

Motion carried unanimously.

Motion by Mrs. DeGaetano, seconded by Mrs. LaCara, that the Executive Session be adjourned.

Motion carried unanimously.

Mrs. McLean opened the organization meeting at 7:50 p.m.

**Introduction of
Dr. Geffken,
School Physician**

Dr. Bennardo introduced Dr. Geffken, the District's School Physician, and reported that he has known Dr. Geffken for several years and was pleased that he was joining the South Huntington School District family. Dr. Bennardo added that he was looking forward to working with Dr. Geffken. Dr. Geffken thanked Dr. Bennardo for his kind words, and stated that he, too, was looking forward to the association with the District.

**Adoption of
Agenda:**

Motion by Mrs. DeGaetano, seconded by Mrs. Brieff, that the tentative agenda for the Organization Meeting be adopted.

Motion carried unanimously.

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ORGANIZATION MEETING

- Swearing in of Newly Elected Board Members:** The following newly elected members of the Board of Education took the oath of office administered by Mrs. McLean, District Clerk:
Michele R. DeGaetano for a three-year term commencing 7-7-15 and ending 6-30-18;
Linda LaCara for a three-year term commencing 7-7-15 and ending 6-30-18;
Edward J. Nitkewicz, J.D., for a three-year term commencing 7-7-15 and ending 6-30-18.
- Election of President:** Mrs. McLean asked for nominations for President of the Board. Mr. Ciappetta nominated Mr. Jim Kaden, seconded by Mrs. LaCara. There were no further nominations. Mr. Kaden was unanimously elected President for the 2015-2016 school year.
- Election of Vice President:** Mr. Kaden asked for nominations for Vice President. Mrs. Brieff nominated Mr. Nicholas Ciappetta, seconded by Mr. Nitkewicz. There were no further nominations. Mr. Ciappetta was unanimously elected Vice President for the 2015-2016 school year.
- Motion on Board Appointments and Other Organizational Items:** Motion by Mr. Nitkewicz, seconded by Mrs. Brieff, that the Board of Education of the South Huntington Union Free School District hereby approves the following items:
- General Resolution (Item #4):** That the compensation for each appointment made by the Board of Education be within the budgetary allocation of the current budget.
- Appointment of District Clerk and Deputy District Clerk (Item #5):** That Laura McLean be reappointed District Clerk for the 2015-2016 school year; and that Elaine Ferranti be reappointed Deputy District Clerk, to serve upon the unavailability of the District Clerk, for the 2015-2016 school year.
- Appointment of Treasurer and Deputy Treasurer (Item #6):** That Christine Rapp be reappointed Treasurer for the 2015-2016 school year; and that Karen Vultaggio be reappointed Deputy Treasurer, to serve upon the unavailability of the Treasurer, for the 2015-2016 school year.
- Appointment of District Purchasing Responsibilities (Item #7):** That Sheila Buhse be reappointed District Purchasing Agent for the 2015-2016 school year; and that Lawrence Light be reappointed Deputy District Purchasing Agent, to serve upon the unavailability of the District Purchasing Agent.

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**Appointment of
Records Access
Officer (Item #8):**

That Laura McLean be reappointed Records Access Officer for the 2015-2016 school year.

**Appointment of
Central
Treasurers –
Extraclassroom
Activities Funds
(Item #9):**

That the Board appoint the following Central Treasurers for Extraclassroom Activity Funds for the 2015-2016 school year:

| | |
|--------------------------|--------------------|
| Birchwood | Anthony Ciccarelli |
| Countrywood | Barbara Kenney |
| Maplewood | Vito D'Elia |
| Oakwood | Eileen Kerrigan |
| Silas Wood | Stephen Toto |
| Stimson Middle School | Dana Allen |
| Walt Whitman High School | Diane Zamow |

**Appointment of
Counsel
(Item #10):**

That the firm of Ingerman Smith, L.L.P. be appointed as General and Labor Counsel for the 2015-2016 school year as submitted in the Proposal for Legal Services dated July 1, 2015.

**Appointment of
School Physician
(Item #11):**

That Dr. Geffken be reappointed as the school physician for the 2015-2016 school year.

**Appointment of
District Auditor
(Item #12):**

That the firm of R.S. Abrams & Co., L.L.P. be reappointed District Auditor for the 2015-2016 school year.

**Appointment of
Internal Auditor
(Item #13):**

That Nawrocki Smith, L.L.P. be reappointed as Internal Auditor for the 2015-2016 school year.

**Appointment of
Claims Auditor
(Item #14):**

That Cerini and Associates, L.L.P. be reappointed as Claims Auditor for the 2015-2016 school year.

**Appointment of
Census
Enumerator and
Attendance
Officer (Item #15):**

That Jacqueline Harris be reappointed Census Enumerator and Attendance Officer for the 2015-2016 school year.

**Appointment of
Attendance
Record Keepers
(Item #16):**

That the Building Principals be reappointed to supervise the keeping of the student attendance records during the 2015-2016 school year.

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**Appointment of
Workers'
Compensation
Claims Handler
(Item #17):**

That the firm of PMA Management Corp. be named as the claims administrator for the Workers' Compensation Self-Insurance Fund for the 2015-2016 school year.

**Certification of
District Payrolls
(Item #18):**

That the Superintendent and the Building Principals be authorized to certify the district payrolls for the 2015-2016 school year.

**Appointment of
Third-Party
Administrator for
the Tax Annuities
(Item #19):**

That Omni Group be reappointed as third-party administrator for the tax annuities as submitted in their Services Agreement for the 2015-2016 school year.

**Appointment of
Actuary Firm
(Item #20)**

That the firm of Pinnacle Actuarial Resources, Inc., be reappointed to conduct analysis of Other Post-Employment Benefits in accordance with GASB 45 and loss reserve/funding analysis for Workers' Compensation claims for the 2015-2016 school year.

**Designation of
Bank Depositories
(Item #21):**

That the Board approve designation of depositories for the district funds for the 2015-2016 school year as follows:

J. P. Morgan Chase
Capital One Bank
HSBC Bank USA
Valley National Bank

**Reaffirm Date,
Time, and Place of
Board Meetings
(Item #22):**

That the dates and locations noted on the attached 2015-2016 schedule be designated for Board meetings; all meetings to start at 7:30 p.m. unless otherwise noted, copy made part of these legal minutes, pp. 19-20.

**Designation of
Official
Newspapers
(Item #23):**

That *The Long Islander* and *Newsday* be named as the official newspapers of the district.

**Adoption of By-
Laws (Item #24):**

That the Board reaffirm the policies as filed in the official Board Policy Manual.

**Authorization to
Approve
Attendance at
Conferences
(Item #25):**

That the Superintendent and Assistant Superintendent of Instruction and Curriculum be authorized to approve travel and contingency expenses for attendance at conferences, conventions, workshops, etc., within the framework of the budget. That the Deputy Superintendent be authorized to approve all Student Services Department travel and contingency expenses for attendance at conferences, conventions, workshops, etc., within the framework of the budget. Similar expenses incurred by the Superintendent or

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Board of Education members must have authorization from the Board of Education.

Authorization to Sign Health and Welfare Services Contracts (Item #26):

That the Board President and Superintendent of Schools be authorized to sign the health and welfare services contracts for the 2015-2016 school year."

Authorization to Sign Service Contracts (Item #27):

That the Superintendent or his designee be authorized to sign service contracts up to \$75,000.

Authorization to Sign Tuition Contracts (Item #28):

That the Superintendent be authorized to sign tuition contracts up the \$75,000.

Authorization of Representative for Filing Federal and State Applications (Item #29):

That the Superintendent be authorized as the representative for the Board for filing applications for federal and state funds, and to administer funds received.

Authorization for Signatures on Checks (Item #30):

That the Treasurer and the District Clerk be required to sign checks on the District funds; that the Treasurer and the District Clerk be required to sign all district payroll checks.

Approval of Religious Holidays (Item #31):

That since it cannot be determined until the end of the school year just which holidays to delete from the attendance computations, the Board of Education recognizes each of the religious holidays observed during the 2015-2016 school year and authorizes the ADA adjustment of the attendance on such legal holidays from the 2015-2016 State Aid computation as may be in the best interest of the district.

Authorization for Investment/Reinvestment of District Funds (Item #32):

That in any instance where funds are received by the District and it appears that it would be prudent and to the advantage of the District that these funds, or any part thereof, be invested/reinvested on behalf of the District, then, said funds shall be invested in accordance with Board Policy 5210.

Authorization for Reserve Accounts as Prescribed Under General Municipal Law and/or Education

That the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law:

- Reserve for Encumbrances
- Reserve for Workers' Compensation
- Reserve for Unemployment Insurance

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Law (Item #33):

Reserve for Insurance
 Retirement Contribution Reserve
 Reserve for Employee Benefits and Accrued Liabilities
 Reserve for Tax Reduction

Be it Further Resolved that the Board of Education authorizes transfers from the excess fund balance into the following reserves up to a maximum of \$1,000,000 per reserve for the fiscal year ending June 30, 2016, and authorizes the Superintendent of Schools, or his designee, to effectuate said transfers:

Reserve for Encumbrances
 Reserve for Workers' Compensation
 Reserve for Unemployment Insurance
 Reserve for Insurance
 Retirement Contribution Reserve
 Reserve for Employee Benefits and Accrued Liabilities
 Reserve for Tax Reduction

Appointment of Bonding Counsel (Item #34):

That the firm of Hawkins, Delafield & Wood be reappointed as the District Bonding Counsel for the 2015-2016 school year.

Appointment of Fiscal Advisors with regard to TANS (Item #35):

That Munistat Services, Inc. be reappointed as the fiscal advisors with regard to Tax Anticipation Notes and Bonds.

Appointment of Hearing Officers under Section 75 of Civil Service Law (Item #36):

That Nicholas V. Campasano, Laurie Nolan, and Joseph Wooley be appointed as the hearing officers under Section 75 of the Civil Service Law for the State of New York for any proceeding or proceedings in charges in which the Board of Education of the South Huntington Union Free School District is required to appoint such hearing officers under said Section.

Appointment of Hearing Officers for Committee on Special Education and Preschool Special Education Appeals (Item #37):

That the Updated List of Impartial Hearing Officers for Suffolk County promulgated by The State Education Department in connection with requests for impartial hearings under the IDEA Law Education Law §4404, in accordance with Board Policy 7671, be adopted.

Appointment of CSE/CPSE Chairpersons and Sub-Committee CSE Chairpersons (Item #38):

That the Board appoint the following CSE/CPSE Chairpersons and Sub-Committee CSE/CPSE Chairpersons for the 2015-2016 school year:

| <u>CSE/CPSE Chairpersons</u> | <u>Sub-Committee CSE/CPSE Chairpersons</u> |
|------------------------------|--|
| Jacqueline Harris | Jacqueline Harris |
| Matthew Krivoshey | Matthew Krivoshey |
| Matthew Prah | Matthew Prah |
| Karen Mushorn | Karen Mushorn |

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Marian Raspantini

Marian Raspantini
All School Psychologists**Appointment of
Medicaid
Compliance
Officer (Item #39):**

That Lawrence Light be reappointed as Medicaid Compliance Officer for the 2015-2016 school year.

**Authorization for
Suspensions of
Pupils (Item #40):**

That pursuant to Education Law, Section 3214(3)(b) the Board hereby delegates to the principal of the schools where the pupils attend, the power to suspend a pupil for a period not to exceed five school days.

**Authorization for
Records Retention
and Disposition
(Item #41):**

That *Records Retention and Disposition Schedule ED-1*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Be it Further Resolved, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule ED-1* after they have met the minimum retention periods described therein:
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Authorization to
Participate in the
LISNDA
Cooperative Bid
Committee
(Item #42):**

Whereas, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2015-2016 school year; and

Whereas, the South Huntington Union Free School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0; and

Whereas, the South Huntington Union Free School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; now, therefore,

Be it Resolved, that the Board of Education of the South Huntington Union Free School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above; and

Be it Further Resolved, that the South Huntington Union Free School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the

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purchase of the above-mentioned commodities; and

Be it Further Resolved, that the South Huntington Union Free School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and

Be it Further Resolved, that the South Huntington Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Authorization to Participate in the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program – CoSer 612 (Item #43):

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the South Huntington Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Be it Resolved, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it Further Resolved, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for required cooperative bidding in *Newsday*, which is designated as the official newspaper for the Program; and

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- Authorization to Participate in the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program – CoSer 612 (Item #43 Continued):** Be it Further Resolved, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and
- Be it Further Resolved, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j; and
- Be it Further Resolved, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j; and
- Be it Further Resolved, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.
- Appointment of Committee to Visit Schools (Item #44):** That the Board serve as a committee of the whole to visit the schools on a regular basis to inspect the properties, with a schedule of such visits to be worked out by the Administration.
- Authorization for Vice President to Act as President (Item #45):** That the Vice President of the Board of Education be authorized to act as President and perform the duties of the President in his absence.
- Approval of Organizational Chart (Item #46):** That the Organizational Chart, a copy of which is attached, be designated as the official Organizational Chart for the 2015-2016 school year, a copy made part of these legal minutes, p. 21.
- Appointment of DASA Coordinator (Item #47):** Pursuant to Board Policy §7300, Dignity for All Students Act, that Mrs. Jacqueline Harris be reappointed as the District's DASA Coordinator for the 2015-2016 school year.
- Appointment of Chief Privacy Officer (Item #48):** Pursuant to Board Policy §7243, Parents' Bill of Rights for Data Privacy and Security, that Dr. Jared Bloom be reappointed as Chief Privacy Officer for the 2015-2016 school year.
- Vote on the Motion to Approve Items #4 through #48:** Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.
- Swearing in of Board Officers:** Mr. Jim Kaden, President; Nicholas R. Ciappetta, Vice President; Dr. David Bennardo, Superintendent of Schools; and Ms. Christine Rapp, Treasurer, took the Oath of Office, administered by Mrs. McLean, District Clerk, for the 2015-2016 school year.

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BUSINESS MEETING**Adoption of
Agenda:**

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the revised tentative agenda be adopted.

Motion carried unanimously.

**Nutrikids
Point-of-Sale
Presentation:**

Dr. Bennardo introduced Ms. Janet Mahon, Senior Applications Specialist from Eastern Suffolk BOCES, who introduced Mr. Tim Murphy and Ms. Darlene Roces, also from Eastern Suffolk BOCES, who were present to assist in the Nutrikids Point-of-Sale presentation. Mrs. Mahon reported that the Nutrikids program was a point-of-sale system that streamlined school lunch operations. It provides faster transaction processing, reduced cash handling, thus allowing students to have less time on the waiting line and more time to enjoy their meal. Ms. Mahon stated that ES BOCES was in its third year with Nutrikids, and currently supports 14 school districts, from Greenport to Hyde Park. The hours of support provided by ES BOCES was from 7 a.m. to 4 p.m.; she further explained that Nutrikids would create the database for the District, and ES BOCES would be onsite for the “go live” day. Ms. Mahon explained that with this point-of-sale program, menu board changes can be made, as the software is very user friendly. The program also offers a Free and Reduced Eligibility module. The payment feature, My School Bucks, was through Heartland School Solutions, located in Rochester, New York. Through the system, online payments can be made 24 hours a day, seven days a week, and there was a variety of student ID methods that can be utilized. Mrs. Mahon communicated that with credit/debit transactions, there was a charge of \$1.95. The charge would be a one-time charge if a parent was funding several accounts at one time. Some discussion took place where several Board members felt the cost should be waived. Mr. Kaden asked how student data is controlled; Ms. Mahon responded that only certain fields are entered into the software. Mrs. Brieff asked about allergy alerts. Mrs. Mahon responded that the software provided for allergy warnings, however, the purchase of a food item noted as an allergy alert in a student’s profile does not prohibit the student from purchasing the item. Mr. Ciappetta asked if a student, who does not typically buy lunch, decided to purchase lunch randomly and used cash for the transaction, why would the district need to store that student’s purchase information? Mr. Ciappetta expressed concern as to the amount of time it would take for such casual cash transactions. Ms. Mahon acknowledged the concern, and stated that the number on the student’s ID would be punched into the system, and the time allocated to the transaction would be minimal. Discussion ensued regarding the high school’s operation of a similar system whereby the student’s ID card is utilized. Ms. Mahon continued and provided information as to the hardware that was required to support the program. Touch-screen registers were necessary for the point-of-sale operations at each school. Overnight replacement was provided for a one-year period, and there

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were extended warranties for four to five years. The pinpad with barcode reader was the more popular choice for student ID devices. A register and barcode reader would be needed for each serving line. Mr. McTiernan shared that the district utilized 22 serving lines districtwide. Dr. Bennardo asked if other neighboring districts utilized the program currently; Mrs. Mahon responded that the Northport-East Northport School District used it. Mr. Kaden asked Mr. McTiernan how many lunches the district provided in a school year, to which Mr. McTiernan reported approximately 600,000. Mr. Ciappetta questioned where the money would come from to support Nutrikids; Mr. McTiernan answered that the School Lunch program would fund the cost. The cost was \$80,000 to start the program, with a maintenance cost factor of \$16,000 per year after the first year. The program was aidable.

Mrs. Brieff asked if the server went down, what would occur? Mrs. Mahon reported that the registers will store information even if the power fails. Mrs. Mahon also shared that there were multiple reports that can be run from the software. Discussion ensued regarding the program; Dr. Bennardo stated that most school districts have some type of program established. He would prefer going with one or two schools initially to pilot the program before going districtwide, and would also be interested in viewing the system's operation in the Northport-East Northport School District. Mr. McTiernan shared that with a recent survey of point-of-sale programs that have been in business for the past ten years, Nutrikids won hands down. Mr. Ciappetta questioned why every student would need to be involved in the program and why such information needed to be maintained. Mr. McTiernan responded that in his 33 years of experience, parents want to know what their children had for lunch. The information would be helpful in communicating with parents.

The presentation concluded; Mrs. Mahon thanked the Board for their interest in Nutrikids.

Motion on Minutes through Schedule of Bills: Motion by Mr. Nitkewicz, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

Minutes: Minutes of Board meetings held on May 12, 2015 and May 19, 2015.

| | | |
|--------------------------|--------------------------------|-----------------|
| Bids: | Recommended by Administration: | |
| Bids: (Continued) | Custodial Contract Supplies | Schedule #16-38 |
| | Food Products/Direct Diversion | 16-02 |
| | Bread | 16-03 |
| | Bagels | 16-04 |
| | Grocery Staples | 16-05 |
| | Dairy | 16-06 |
| | Snacks | 16-07 |

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| | | | |
|----------------------------|---|-------------|-----------------|
| | Frozen | | 16-08 |
| | Paper Products | | 16-09 |
| | Ice Cream | | 16-10 |
| | Meat | | 16-11 |
| | Dish Machine | | 16-12 |
| | Drinks | | 16-13 |
| | Dish Machine Repairs | | 16-16 |
| Schedule of Bills | General Fund | Warrant 131 | \$1,371,086.38 |
| (Warrants): | “ | 132 | 5,245.00 |
| | “ | 133 | 458.60 |
| | “ | 1 | 400.00 |
| | “ | V130 | (10,490.00) |
| | School Lunch | 47 | 16,892.67 |
| | Special Aid | 48 | 10,206.24 |
| | Scholarship | 5 | 2,250.00 |
| | <u>Packet Sent June 26, 2015</u> | | |
| | General Fund | Warrant 128 | \$15,151,874.98 |
| | “ | 129 | 312,014.28 |
| | School Lunch | 46 | 8,480.57 |
| | Special Aid | 47 | 62,265.51 |
| | Scholarship | 4 | 20,950.00 |
| | <u>Packet Sent June 19, 2015</u> | | |
| | General Fund | 125 | \$1,225,000.00 |
| | “ | 126 | 476,573.17 |
| | “ | 127 | 221,620.65 |
| | School Lunch | 45 | 31,778.46 |
| | Special Aid | 46 | 9,379.00 |
| Vote on Minutes | Mr. Kaden asked for any additional comments or questions on the | | |
| through Schedule | above items, and then called for a vote on the motion. | | |
| of Bills: | Motion carried unanimously. | | |
| Request for Lease | Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved | | |
| Extension; | that the Board of Education of the South Huntington School District | | |
| Huntington | hereby approves the six-month lease extension for the Huntington | | |
| Historical Society: | Historical Society for their use at Two Melville Road. | | |
| | Motion carried unanimously. | | |
| | Mr. Light reported that construction issues remain for the Huntington | | |
| | Historical Society at their new location; this lease was for six months | | |
| | with no penalty for an early termination. | | |
| Field Trip | Motion by Mrs. Briefff, seconded by Mrs. Carey, be it Resolved that the | | |
| Request: | Board of Education of the South Huntington School District hereby | | |
| | approves the Walt Whitman High School NDA Summer Dance Camp | | |
| | at Adelphi University on July 26 through July 28, 2015, for the Varsity | | |
| | Kickline squad. | | |
| | Motion carried unanimously. | | |

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Dr. Bennardo reported that this was the annual summer training that assists in the preparation of events. The squad has had tremendous success.

Compensation for Security Guard Assuming Supervisory Role:

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District hereby approves compensation of \$27/hour for the security guard who assumes the role of supervisor when the two current security supervisors are not working, regular school is in session, and there is a need for a supervisor during the 2015-2016 school year, a copy made part of these legal minutes, p. 22.

Motion carried unanimously.

At Dr. Bennardo's request, Dr. Centamore shared that this resolution was a long-standing practice, and the resolution addresses the compensation issue for when these situations occur.

Substitute Pay Scale for 2015-2016:

Motion by Mrs. Brieff, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Substitute Pay Scale for 2015-2016, a copy made part of these legal minutes, p. 23.

Motion carried unanimously.

Dr. Bennardo reported that with the increase in the substitute pay scale, as well as hiring additional permanent substitute teachers, it was hoped that relief will be realized during the forthcoming school year. Our neighboring districts were paying more. Mr. Ciappetta questioned the rate of pay for substitute speech teachers, as no recommendation was made to increase that daily rate. Mrs. Harris shared that securing substitute speech teachers was not an issue. Mr. Kaden commented that he would like to see alternative measures with regard to substitute teachers. He suggested placing a substitute teacher in a larger room/area to monitor several classrooms requiring a substitute teacher. Dr. Centamore addressed the permanent substitute teachers stating that this "farm system" can be a helpful tool as positions become available.

Central Office SHAA Travel Allowance for 2015-2016:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the payment of annual travel allowance to SHAA members as listed in the resolution, a copy of the resolution made part of these legal minutes, p. 24.

Motion carried unanimously.

Middle Management Travel Allowance for 2015-2016:

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the payment of annual travel allowance to middle management staff members as listed in the resolution, a copy of the resolution made part of these legal minutes, p. 25.

Motion carried unanimously.

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**Local 424 Staff
Members Travel
Allowance for
2014-2015:**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the payment of annual travel allowance to Local 424 staff members as listed in the resolution, a copy of the resolution made part of these legal minutes, p. 26.
Motion carried unanimously.

**Recommendations
for Placement by
CSE/CPSE:**

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated March 9, 16, 20, 24, 31, April 2, 14, 16, 17, 20, 21, 22, 23, 24, 27, 28, 29, 30, May 1, 4, 5, 6, 7, 11, 13, 14, 20, 22, 26, 27, 28, 29, June 2, 3, 4, 5, 9, 10, 11, 15, 16, 17, 22, 23 and the Committee on Preschool Special Education dated December 10, 2014; March 26, April 14, 20, May 1, 19, June 1, 2, 5, 11, 15, 16, 17, 23, 24 and July 1, 2015, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 27-90.
Motion carried unanimously.

Personnel:

Motion by Mrs. Briefff, seconded by Mrs. Carey, be it Resolved that the Board of Education, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 1605-1623, and authorizes implementation thereof:
Schedule 2: Probationary Appointments (Instructional)
Schedule 3: Administrative/Supervisory Appointments (Instructional)
Schedule 4: Coordinator/Department Chairperson Assignments
Schedule 5: Part-time Appointments (Instructional)
Schedule 6: Summer School Appointments (Instructional)
Schedule 7: Temporary Replacement Appointments (Instructional)
Schedule 9: Coaching/Extracurricular Appointments (Instructional)
Schedule 11: Terminations (Instructional)
Schedule 12: Leaves of Absence; Ext. of Sick Leave
Schedule 15: Appointments (Non-Instructional)
Schedule 16: Terminations (Non-Instructional)
Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)
Schedule 20: Re-Appointments (Non-Instructional)
Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)

Schedules Sent June 26, 2015

Schedule 6: Summer School Appointments (Instructional)
Schedule 9: Coaching/Extracurricular Appointments (Instructional)
Schedule 11: Terminations (Instructional)
Schedule 15: Appointments (Non-Instructional)
Schedule 16: Terminations (Non-Instructional)
Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)

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Schedule 20: Re-Appointments (Non-Instructional)
 Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)
 Motion carried unanimously.

**Information and
 Reports:**

1. Memorandum from Mrs. Harris re Tekverk Case
2. Enrollment Reports for May and June, 2015
3. The Long-Islander (1)
4. Personnel Postings

Information Sent to Board Week Ending June 19, 2015

1. SHTA Minutes of Special Session re Proposed MOA
2. Personnel Postings (4)
3. Letter to Board of Education from Mrs. Buhse re S. Bartholomew
4. Letter to C. Giordano from Mrs. Buhse re Miles for Michael Run
5. Letter to J. Burke/K. Hopkins re Miles for Michael Run
6. Letter to R. Spatafora re Miles for Michael Run
7. Letter from Ms. Relyea to WWHS Music Department re Donation of J.C. Deagan xylophone (valued at less than \$1,000)
8. Letter from Ms. Simeone to Mr. Deitz re Donation of Baby Grand Piano in "as-in condition" for WWHS (valued at less than \$1,000)
9. Letter from Dr. Bennardo to students as follows:
 - Participation in WW Dance Concert
 - Long Island Music Festival
 - Silver Medalists in NYSSMA Majors
 - Participation in the Skills USA National Competition
 - Silas students earned Gold with Distinction/NYSSMA Festival
 - Students inducted into the World Language Honor Society
10. Letter from Mr. Smith to Parents/Guardians re Virtual AP (VAP)

Information Sent to Board Week Ending June 26, 2015

1. Facilities Committee Agenda for meeting of June 30, 2015
2. Letter from Nassau-Suffolk SBA re NYS Tax Levy Cap
3. Letter from Nassau-Suffolk SBA re Contract Bus Drivers
4. Letter from Dr. Bennardo to students as follows:
 - Minds in Motion designation
 - Creation of Masks for Modern Dance Recital
 - Scholarcat Award Recipients
 - Post-Season Lacrosse Most Outstanding Goalie
 - Recipients of Gold Medal NYSSMA Majors/Concert Band
 - Recipients of Gold Medal NYSSMA Majors/Jazz Band
 - French Poetry Contest Participants
 - National Italian Exam Participants
 - Victory Challenge Participants
 - Stimson Post-Season Softball Congratulations
 - National Art Honor Society Inductees
 - International Thespian Honor Society Inductees
 - Dance Honor Society Inductees
5. Personnel Postings (9)

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6. The Long-Islander (2 articles)

**Committee
Update:**Facilities Committee

Mr. Ciappetta reported that the Facilities Committee met on June 30th and discussed the following:

- Refurbishment of WWHS Main Office proposed by H2M; Facilities Committee met with Mrs. Acker, who did not think the plan was workable. The architect will “go back to the drawing board” and hopefully furnish a more functional, less expensive, plan.
- Fire Alarm Panel at Walt Whitman High School; the system is old and not working properly and will need to be replaced in the future. Mr. Light added that it is on its last legs, and parts are no longer available for replacement.
- Two potential new tenants for 2 Melville Road are under consideration.
- Stimson projects are ready to go, refurbishment of the basketball court and Science classrooms.
- The \$50,000 Marcellino Grant; paperwork has been submitted, however, District needs to re-apply due to the State’s budget not being finalized.
- District Office modifications on-going. Dr. Bennardo shared that the Athletics Department was moving into the Superintendent’s Office; the Registration Office was moving into where the Athletics Department had been, providing a larger area for new registrants and one that was more accessible when entering the building. The Data Processing Department will move into where the Registration Office had been. The old data processing room will then be transformed into a “think tank” that Dr. Bloom will utilize for google training with students, staff and parents using the latest technology. Additionally, Dr. Bennardo reported that two offices had been added in the Instruction and Curriculum offices to accommodate the Supervisor of K-12 Mathematics, Business and Technology, and the second office for the Grant Writer/Marketing position.
- Water dispensing system rather than old water fountains under consideration; at the high school, the Senior class just donated one as their class gift.

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**Committee Update
(Continued):**

- Two million dollar technology grant; what it can be used for will be identified shortly. There will be a sub-Facilities Committee to oversee the various projects; Lisa Brieff will be on the sub-committee. Dr. Bennardo indicated that two to three additional Board members will be on the sub-committee.
- Mr. Ciappetta spoke of the high school canopy, the outside playground at the District Office, and the modifications to the Student Services area moving forward. Mr. Ciappetta stated that State approval is not necessary for the playground, but will be required for the other two improvements.
- Whitman track requires repair; there were four options as follows:
 - 1) Do nothing;
 - 2) Install a new track for a cost of \$460,000;
 - 3) Patch and repair for \$120,000;
 - 4) Patch and resurface for a cost of \$240,000.

The Committee's recommendation was the patch and resurface for \$240,000. This will be discussed again at the next Facilities Committee meeting.

- Mr. Ciappetta reported that H2M is almost finished with its building inspections for the five-year building condition survey.

Mr. Nitkewicz made inquiry regarding the old scoreboard and whether it could be utilized at Stimson. Discussion ensued; consensus was Board members were in favor of its use at Stimson Middle School.

**Approval of
Summer Law
Conference:**

Mr. Kaden introduced a new item of business, attendance by Board members and administrative staff to the July 23, 2015, NYSSBA Summer Law Conference.

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington School District hereby approves attendance at the July 23, 2015, NYSSBA Summer Law Conference.

Motion carried unanimously.

**Comments from
Board Members
and Staff:**

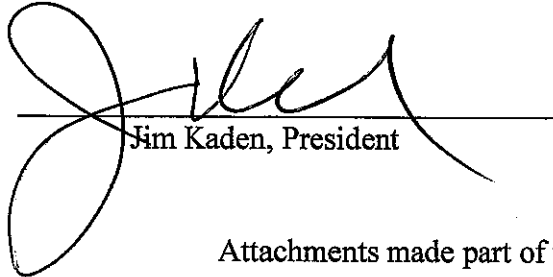
None provided.

**Voice of the
Residents:**

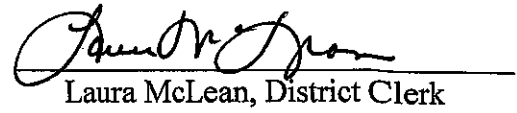
Visitors were invited to participate.

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Adjournment: Motion by Mrs. Brieff, seconded by Mrs. Carey, be it Resolved that the meeting be adjourned. Motion carried unanimously.
The meeting was declared adjourned at 9:05 p.m.



Jim Kaden, President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 19 through 109.