

July 6, 2016

The annual Organization Meeting of the Board of Education of the South Huntington Union Free School District was held on Wednesday, July 6, 2016, in the Board Room, #110, of the Administration Building, 60 Weston Street, Huntington Station, New York. Regular business was also conducted.

Present:	<u>Board Members:</u>	
	President	Mr. Kaden
	Vice President	Mr. Ciappetta
		Mrs. Carey
		Mrs. DeGaetano
		Mrs. LaCara

<u>Staff:</u>	
Superintendent of Schools	Dr. Bennardo
Deputy Superintendent	Mrs. Harris
Asst. Supt. for Business & District Operations	Dr. Centamore
Asst. Supt. for Instruction and Curriculum	Dr. Bloom
Interim Personnel Administrator	Dr. Howard Koenig
District Clerk	Mrs. McLean

Absent: Mrs. Brieff, Mr. Nitkewicz

Swearing in of District Clerk: It is noted that the District Clerk, Laura McLean, was sworn in by Margaret Bayley, a notary public, on July 1, 2016.

Call to Order: Mr. Kaden opened the meeting at 6:30 p.m.

Executive Session: Motion by Mrs. Carey, seconded by Mr. Ciappetta, that the Board go into Executive Session to discuss matters leading to the employment of several individuals.
Motion carried unanimously.

Motion by Mrs. DeGaetano, seconded by Mrs. LaCara, that the Executive Session be adjourned.
Motion carried unanimously.

Mrs. McLean opened the organization meeting at 7:45 p.m.

Adoption of Agenda: Motion by Mrs. LaCara, seconded by Mr. Ciappetta, that the tentative agenda for the Organization Meeting be adopted.
Motion carried unanimously.

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ORGANIZATION MEETING

- Swearing in of Newly Elected Board Members:** The following newly elected members of the Board of Education took the oath of office administered by Mrs. McLean, District Clerk:
 Nicholas R. Ciappetta, J.D., for a three-year term commencing 7-6-16 and ending 6-30-19;
 Laura Carey for a three-year term commencing 7-6-16 and ending 6-30-19.
- Election of President:** Mrs. McLean asked for nominations for President of the Board. Mrs. LaCara nominated Mr. Jim Kaden, seconded by Mrs. Carey. There were no further nominations. Mr. Kaden was unanimously elected President for the 2016-2017 school year.
- Election of Vice President:** Mr. Kaden asked for nominations for Vice President. Mrs. Carey nominated Mr. Nicholas Ciappetta, seconded by Mrs. LaCara. There were no further nominations. Mr. Ciappetta was unanimously elected Vice President for the 2016-2017 school year.
- Motion on Board Appointments and Organizational Items:** Motion by Mrs. Carey, seconded by Mrs. LaCara, that the Board of Education of the South Huntington Union Free School District hereby approves the following items:
- General Resolution (Item #4):** That the compensation for each appointment made by the Board of Education be within the budgetary allocation of the current budget.
- Appointment of District Clerk and Deputy District Clerk (Item #5):** That Laura McLean be reappointed District Clerk for the 2016-2017 school year; and that Elaine Ferranti be reappointed Deputy District Clerk, to serve upon the unavailability of the District Clerk, for the 2016-2017 school year.
- Appointment of Treasurer and Deputy Treasurer (Item #6):** That Christine Rapp be reappointed Treasurer for the 2016-2017 school year; and that Karen Vultaggio be reappointed Deputy Treasurer, to serve upon the unavailability of the Treasurer, for the 2016-2017 school year.
- Appointment of District Purchasing Responsibilities (Item #7):** That Sheila Buhse be reappointed District Purchasing Agent for the 2016-2017 school year; and that Joseph T. Centamore, Ed.D., be appointed Deputy District Purchasing Agent, to serve upon the unavailability of the District Purchasing Agent.
- Appointment of Records Access Officer (Item #8):** That Laura McLean be reappointed Records Access Officer for the 2016-2017 school year.

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- Appointment of Central Treasurers – Extraclassroom Activities Funds (Item #9):** That the Board appoint the following Central Treasurers for Extraclassroom Activity Funds for the 2016-2017 school year:
- | | |
|--------------------------|--------------------|
| Birchwood | Anthony Ciccarelli |
| Countrywood | Barbara Kenney |
| Maplewood | Vito D'Elia |
| Oakwood | Eileen Kerrigan |
| Silas Wood | Stephen Toto |
| Stimson Middle School | Dana Allen |
| Walt Whitman High School | Diane Zamow |
- Appointment of Counsel (Item #10):** That the firm of Ingerman Smith, L.L.P. be appointed as General and Labor Counsel for the 2016-2017 school year as submitted in the Proposal for Legal Services dated July 1, 2016.
- Appointment of School Physician (Item #11):** That Dr. Geffken be reappointed as the school physician for the 2016-2017 school year.
- Appointment of District Auditor (Item #12):** That the firm of R.S. Abrams & Co., L.L.P. be reappointed District Auditor for the 2016-2017 school year.
- Appointment of Internal Auditor (Item #13):** That Nawrocki Smith, L.L.P. be reappointed as Internal Auditor for the 2016-2017 school year.
- Appointment of Claims Auditor (Item #14):** That Cerini and Associates, L.L.P. be reappointed as Claims Auditor for the 2016-2017 school year.
- Appointment of Accounting Consulting Services (Item #15)** That BookSmart Accounting be reappointed for Accounting Consulting Services for the 2016-2017 school year.
- Appointment of Census Enumerator and Attendance Officer (Item #16):** That Jacqueline Harris be reappointed Census Enumerator and Attendance Officer for the 2016-2017 school year.
- Appointment of Attendance Record Keepers (Item #17):** That the Building Principals be reappointed to supervise the keeping of the student attendance records during the 2016-2017 school year.

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- Appointment of Workers' Compensation Claims Handler (Item #18):** That the firm of PMA Management Corp. be named as the claims administrator for the Workers' Compensation Self-Insurance Fund for the 2016-2017 school year.
- Certification of District Payrolls (Item #19):** That the Superintendent and the Building Principals be authorized to certify the district payrolls for the 2016-2017 school year.
- Appointment of Third-Party Administrator for the Tax Annuities (Item #20):** That Omni Group be reappointed as third-party administrator for the tax annuities as submitted in their Services Agreement for the 2016-2017 school year.
- Appointment of Actuary Firm (Item #21)** That the firm of Pinnacle Actuarial Resources, Inc., be reappointed to conduct analysis of Other Post-Employment Benefits in accordance with GASB 45 and loss reserve/funding analysis for Workers' Compensation claims for the 2016-2017 school year.
- Designation of Bank Depositories (Item #22):** That the Board approve designation of depositories for the district funds for the 2016-2017 school year as follows:
Capital One Bank - HSBC Bank USA - Valley National Bank
- Reaffirm Date, Time, and Place of Board Meetings (Item #23):** That the dates and locations noted on the attached 2016-2017 schedule be designated for Board meetings; all meetings to start at 7:30 p.m. unless otherwise noted, copy made part of these legal minutes, pp. 19-21.
- Official Newspaper Designation (Item #24):** That *The Long Islander, Newsday, Town of Huntington (a/ka/a Times Beacon Record)* and *The Huntington News* be named as the official newspapers of the district for the 2016-2017 school year.
- Adoption of By-Laws (Item #25):** That the Board reaffirm the policies as filed in the official Board Policy Manual.
- Authorization to Approve Attendance at Conferences (Item #26):** That the Superintendent and Assistant Superintendent of Instruction and Curriculum be authorized to approve travel and contingency expenses for attendance at conferences, conventions, workshops, etc., within the framework of the budget. That the Deputy Superintendent be authorized to approve all Student Services Department travel and contingency expenses for attendance at conferences, conventions, workshops, etc., within the framework of the budget. Similar expenses incurred by the Superintendent or Board members must have authorization from the Board of Education.

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Authorization to Sign Health and Welfare Services Contracts (Item #27):

That the Board President and Superintendent of Schools be authorized to sign the health and welfare services contracts for the 2016-2017 school year."

Authorization to Sign Service Contracts (Item #28):

That the Superintendent or his designee be authorized to sign service contracts up to \$75,000.

Authorization to Sign Tuition Contracts (Item #29):

That the Superintendent be authorized to sign tuition contracts up the \$75,000.

Authorization of Representative for Filing Federal and State Applications (Item #30):

That the Superintendent be authorized as the representative for the Board for filing applications for federal and state funds, and to administer funds received.

Authorization for Signatures on Checks (Item #31):

That the Treasurer and the District Clerk be required to sign checks on the District funds; that the Treasurer and the District Clerk be required to sign all district payroll checks.

Approval of Religious Holidays (Item #32):

That since it cannot be determined until the end of the school year just which holidays to delete from the attendance computations, the Board of Education recognizes each of the religious holidays observed during the 2016-2017 school year and authorizes the ADA adjustment of the attendance on such legal holidays from the 2016-2017 State Aid computation as may be in the best interest of the district.

Authorization for Investment/Reinvestment of District Funds (Item #33):

That in any instance where funds are received by the District and it appears that it would be prudent and to the advantage of the District that these funds, or any part thereof, be invested/reinvested on behalf of the District, then, said funds shall be invested in accordance with Board Policy 5210.

Authorization for Reserve Accounts as Prescribed Under General Municipal Law and/or Education Law (Item #34):

That the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law:

- Reserve for Encumbrances
- Reserve for Workers' Compensation
- Reserve for Unemployment Insurance
- Reserve for Insurance
- Retirement Contribution Reserve

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Authorization for Reserve Accounts as Prescribed Under General Municipal Law and/or Education Law (Item #34, Continued):

Reserve for Employee Benefits and Accrued Liabilities
Reserve for Tax Reduction

Be it Further Resolved that the Board of Education authorizes transfers from the excess fund balance into the following reserves up to a maximum of \$1,000,000 per reserve for the fiscal year ending June 30, 2017, and authorizes the Superintendent of Schools, or his designee, to effectuate said transfers:

Reserve for Encumbrances
Reserve for Workers' Compensation
Reserve for Unemployment Insurance
Reserve for Insurance
Retirement Contribution Reserve
Reserve for Employee Benefits and Accrued Liabilities
Reserve for Tax Reduction

Appointment of Bonding Counsel (Item #35):

That the firm of Hawkins, Delafield & Wood be reappointed as the District Bonding Counsel for the 2016-2017 school year.

Appointment of Fiscal Advisors with regard to TANS (Item #36):

That Munistat Services, Inc. be reappointed as the fiscal advisors with regard to Tax Anticipation Notes and Bonds.

Appointment of Hearing Officers under Section 75 of Civil Service Law (Item #37):

That Nicholas V. Campasano, Laurie Nolan, and Joseph Wooley be appointed as the hearing officers under Section 75 of the Civil Service Law for the State of New York for any proceeding or proceedings in charges in which the Board of Education of the South Huntington Union Free School District is required to appoint such hearing officers under said Section.

Appointment of Hearing Officers for Committee on Special Education & Preschool Special Education Appeals (Item #38)

That the Updated List of Impartial Hearing Officers for Suffolk County promulgated by The State Education Department in connection with requests for impartial hearings under the IDEA Law Education Law §4404, in accordance with Board Policy 7671, be adopted.

Appointment of CSE/CPSE Chairpersons and Sub-Committee CSE Chairpersons (Item #39):

That the Board appoint the following CSE/CPSE Chairpersons and Sub-Committee CSE/CPSE Chairpersons for the 2016-2017 school year:

<u>CSE/CPSE Chairpersons</u>	<u>Sub-Committee CSE/CPSE Chairpersons</u>
Jacqueline Harris	Jacqueline Harris
Matthew Krivoshey	Matthew Krivoshey
Matthew Prah	Matthew Prah
Karen Mushorn	Karen Mushorn
Marian Raspantini	Marian Raspantini
	All School Psychologists

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**Appointment of
Medicaid
Compliance
Officer (Item #40):**

That Joseph T. Centamore be appointed as Medicaid Compliance Officer for the 2016-2017 school year.

**Authorization for
Suspensions of
Pupils
(Item #41):**

That pursuant to Education Law, Section 3214(3)(b) the Board hereby delegates to the principal of the schools where the pupils attend, the power to suspend a pupil for a period not to exceed five school days.

**Authorization for
Records Retention
and Disposition
(Item #42):**

That *Records Retention and Disposition Schedule ED-1*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Be it Further Resolved, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule ED-1* after they have met the minimum retention periods described therein:
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Authorization to
Participate in the
LISNDA
Cooperative Bid
Committee
(Item #43):**

Whereas, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-2017 school year; and

Whereas, the South Huntington Union Free School District, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0; and

Whereas, the South Huntington Union Free School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; now, therefore, Be it Resolved, that the Board of Education of the South Huntington Union Free School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above; and

Be it Further Resolved, that the South Huntington Union Free School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities; and

Be it Further Resolved, that the South Huntington Union Free School

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Authorization to Participate in the LISNDA Cooperative Bid Committee (Item #43 Continued):

District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and

Be it Further Resolved, that the South Huntington Union Free School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Authorization to Participate in the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program – CoSer 612 (Item #44):

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the South Huntington Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Be it Resolved, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it Further Resolved, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for required cooperative bidding in *Newsday*, which is designated as the official newspaper for the Program; and
Be it Further Resolved, that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

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Authorization to Participate in the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program – CoSer 612 (Item #44 Continued):

Be it Further Resolved, that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j; and

Be it Further Resolved, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j; and

Be it Further Resolved, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Appointment of Committee to Visit Schools (Item #45):

That the Board serve as a committee of the whole to visit the schools on a regular basis to inspect the properties, with a schedule of such visits to be worked out by the Administration.

Authorization for Vice President to Act as President (Item #46):

That the Vice President of the Board of Education be authorized to act as President and perform the duties of the President in his absence.

Approval of Organizational Chart (Item #47):

That the Organizational Chart, a copy of which is attached, be designated as the official Organizational Chart for the 2016-2017 school year, a copy made part of these legal minutes, p. 22.

Appointment of DASA Coordinator (Item #48):

Pursuant to Board Policy §7300, Dignity for All Students Act, that Mrs. Jacqueline Harris be reappointed as the District's DASA Coordinator for the 2016-2017 school year.

Appointment of Chief Privacy Officer (Item #49):

Pursuant to Board Policy §7243, Parents' Bill of Rights for Data Privacy and Security, that Dr. Jared Bloom be reappointed as Chief Privacy Officer for the 2016-2017 school year.

Appointment of Chief Safety Officer (Item #50):

Pursuant to Board Policy §5681, Emergency Management Plan, (policy to be renamed School Safety Plans when New York Code of Rules and Regulations have been finalized), that Dr. Joseph T. Centamore be appointed as Chief Safety Officer for the 2016-2017 school year.

Vote on the Motion to Approve Items #4 through #50

Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.

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Swearing in of Board Officers:

Mr. Jim Kaden, President; Mr. Nicholas R. Ciappetta, Vice President; and Dr. David Bennardo, Superintendent of Schools; took the Oath of Office, administered by Mrs. McLean, District Clerk, for the 2016-2017 school year.

It is noted that Mrs. Christine Rapp, Treasurer, and Mrs. Karen Vultaggio, Deputy Treasurer, were not present at the Organization Meeting and will be sworn in on Thursday, July 7, 2016, by Mrs. McLean, District Clerk.

BUSINESS MEETING

Adoption of Agenda:

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the revised tentative agenda be adopted. Motion carried unanimously.

Motion on Minutes through Schedule of Bills:

Motion by Mrs. Carey, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

Minutes:

Minutes of Board meetings held on June 1, 2016.

Schedule of Investment Accounts:

Schedule of Investment Accounts, as of April/May 2016, copy made part of these legal minutes, pp. 23-24.

Treasurer's Report:

Treasurer's Report, April/May 2016, copy made part of these legal minutes, pp. 25-26.

Monthly Trial Balance and Bank Reconciliation:

Monthly Trial Balance and Bank Reconciliation, April/May 2016, copy made part of these legal minutes, pp. 27-63.

Monthly Collateral Reconciliation:

Monthly Collateral Reconciliation, April/May 2016, copy made part of these legal minutes, pp. 64-65.

Revenue Status Report, General Fund:

Revenue Status Report, General Fund, April/May 2016, copy made part of these legal minutes, pp. 66-67.

Revenue Status Report, School Lunch Fund:

Revenue Status Report, School Lunch Fund, April/May 2016, copy made part of these legal minutes, pp. 68-69.

Revenue Status Report, Special Aid Fund:

Revenue Status Report, Special Aid Fund, April/May 2016, copy made part of these legal minutes, pp. 70-71.

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Budget Status Report (Expenditures) General Fund:	Budget Status Report (Expenditures), General Fund, April/May 2016, copy made part of these legal minutes, pp. 72-87.																								
Budget Status Report (Expenditures) School Lunch Fund:	Budget Status Report (Expenditures), School Lunch Fund, April/May 2016, copy made part of these legal minutes, pp. 88-89.																								
Budget Status Report (Expenditures) Special Aid Fund:	Budget Status Report (Expenditures), Special Aid Fund, April/May 2016, copy made part of these legal minutes, pp. 90-93.																								
Budget Status Report (Expenditures) Capital Fund:	Budget Status Report (Expenditures), Capital Fund, April/May 2016, copy made part of these legal minutes, pp. 94-95.																								
Budgetary Transfer Report:	Budgetary Transfer Report, April/May 2016, copies made part of these legal minutes, pp. 96-97.																								
Tax Levy Schedule:	Tax Levy Schedule, April/May 2016, copy made part of these legal minutes, pp. 98-99.																								
Library Tax Levy:	Library Tax Levy, April/May 2016, copy made part of these legal minutes, pp. 98-99.																								
Extra-classroom Activity Fund Report:	Extra-classroom Activity Fund Report, April/May 2016, copy made part of these legal minutes, pp. 100-115.																								
Bids:	The following bids, as recommended by Administration on schedules made part of these legal minutes, pp. 116-180:																								
	<table border="0"> <tr> <td>Direct Diversion</td> <td>Schedule 17-02</td> </tr> <tr> <td>Bagels</td> <td>Schedule 17-04</td> </tr> <tr> <td>Canned Goods & Staples</td> <td>Schedule 17-05</td> </tr> <tr> <td>Dairy & Dairy Products</td> <td>Schedule 17-06</td> </tr> <tr> <td>Snacks</td> <td>Schedule 17-07</td> </tr> <tr> <td>Frozen Foods & Perishables</td> <td>Schedule 17-08</td> </tr> <tr> <td>Paper Goods & Cleaning Supplies</td> <td>Schedule 17-09</td> </tr> <tr> <td>Ice Cream</td> <td>Schedule 17-10</td> </tr> <tr> <td>Meat & Meat Products</td> <td>Schedule 17-11</td> </tr> <tr> <td>Dishmachine Cleaning Supplies</td> <td>Schedule 17-12</td> </tr> <tr> <td>Teas, Juices, Sodas & Waters</td> <td>Schedule 17-13</td> </tr> <tr> <td>Custodial Contract Supplies</td> <td>Schedule 17-38</td> </tr> </table>	Direct Diversion	Schedule 17-02	Bagels	Schedule 17-04	Canned Goods & Staples	Schedule 17-05	Dairy & Dairy Products	Schedule 17-06	Snacks	Schedule 17-07	Frozen Foods & Perishables	Schedule 17-08	Paper Goods & Cleaning Supplies	Schedule 17-09	Ice Cream	Schedule 17-10	Meat & Meat Products	Schedule 17-11	Dishmachine Cleaning Supplies	Schedule 17-12	Teas, Juices, Sodas & Waters	Schedule 17-13	Custodial Contract Supplies	Schedule 17-38
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Bids (Continued): Miscellaneous Asphalt/Concrete Repairs Schedule 17-52-1
 Copier Replacement/RFP Schedule 17-02R
Not Recommended by Administration:
 Barracuda Backup Server & Storage Web Filter Schedule 17-37

Schedule of Bills (Warrants):	General (A)	Warrant 131	\$15,154,999.99
	Medicare	132	469,211.40
		133	\$332,526.49
	School Lunch	Warrant 48	\$16,489.08
		49	\$44.35
	Special Aid (F)	Warrant 55	\$8,846.85
		56	\$473.40
	Scholarship (TE)	Warrant 9	\$500.00
		10	\$800.00
	<u>Approved – Board Packet of June 24, 2016</u>		
	General Fund (A)	Warrant 129	\$60,122.00
		130	\$254,308.70
	School Lunch	Warrant 47	\$22,847.18
	Special Aid (F)	Warrant 54	\$72,383.36
	Scholarship (TE)	Warrant 7	\$27,250.00
		8	\$1,000.00
		V007	(\$1,000.00)
	<u>Approved – Board Packet of June 16, 2016</u>		
	General (A)	Warrant 124	\$27,094.50
		125	\$27,072.25
		126	\$734,403.31
	Dental	Warrant 126	\$11,665.63
		127	\$437,156.28
		128	\$1,275,000.00
		V124	(\$27,094.50)
	School Lunch	Warrant 46	\$10,502.34
	Special Aid (F)	Warrant 53	\$4,761.12
	Scholarship (TE)	Warrant 6	\$1,250.00

**Audit Response
and Corrective
Action Plan
Approval:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Audit Response and Corrective Action Plan , a copy made part of these legal minutes, p. 181-185.
 Motion carried unanimously.

Dr. Bennardo explained that the Audit Response/Corrective Action Plan was a reply to the District's State audit. At a recent meeting with Dr. Bennardo, Mr. Light, Mr. Kaden and the State auditors, the auditors spoke favorably of the District's financial policies and practices. Sadly, however, these comments were not included in the Comptroller's letter with their findings and recommendations. Dr. Bennardo shared that once the final report was issued, he, as Superintendent, would prepare a communication to the public that will address the District's measured approach to spending down reserves.

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**Request to Remain
in South
Huntington:**

Motion by Mrs. LaCara, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby denies the request of the parents to have their three children remain in the South Huntington School District through December, 2016, a copy made part of these legal minutes, p. 186.
Motion carried unanimously.

Dr. Bennardo reported that this request was unique in that it had been brought to the Board for approval in March of 2016 for the duration of that current school year. That request was approved; the family, however, continues to live within the Huntington School District, and hopes to move to Texas during the holiday recess in December of 2016. Mr. Kaden shared that the Board had a long standing practice as to timeframes when approval was provided; this particular request does not meet that criteria.

**Agreement with
Elwood UFSD for
Gymnastics Team
Participation:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the agreement between the District and the Elwood Union Free School District allowing their students to participate on the District's Gymnastics Team.
Motion carried unanimously.

**Memorandum of
Agreement with
District and Office
Staff Association:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Memorandum of Agreement between the District and the South Huntington Office Staff Association, a copy made part of these legal minutes, p. 187-189.
Motion carried unanimously.

Dr. Bennardo asked Dr. Centamore to comment on the agreement. Dr. Centamore stated that the agreement was for four years. He also added that the District enjoys a very congenial relationship with the Office Staff Association.

**School Safety
Officer
Supervision
Coverage for 2016-
2017:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby provides approval for when Mr. Dispenzieri assumes the role of supervisor in those situations where (1) the two current supervisors are not working, (2) regular school is in session, and (3) there is a need for supervision. When this occurs, Mr. Dispenzieri is to be compensated at the supervisor hourly rate of pay, which is \$27/hour, for the 2016-2017 school year.
Motion carried unanimously.

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**Donation of
Costumes for
Dance Team:**

Motion by Mrs. Carey, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation from the Half Hollow Hills West Union Free School District's Varsity Dance Team to be utilized by the District's middle school dance team.

Motion carried unanimously.

Dr. Bennardo commented that this is not a routine donation; the costumes being donated range over \$1,000. Dr. Bennardo expressed gratitude to the Half Hollow Hills UFSD and also shared that staff from that district recently visited our District to observe our well-known technology advances and initiatives.

**Local 424 Staff
Members Travel
Allowance:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the payment of a car allowance for the following UPSEU staff members for the 2016/2017 school year: John Burke and Kathleen Hopkins.

Motion carried unanimously.

Mr. Ciappetta questioned if these members utilized district vehicles. The response provided by Dr. Centamore was that both utilize their own vehicles and travel from building to building for their job assignments. The provision of a car allowance is provided under Article 40 of the UPSEU/Local 424 collective bargaining agreement.

**SHAA Travel
Allowance
and
Middle
Management
Travel Allowance:**

Motion by Mr. Ciappetta, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the South Huntington Administrators' Association's Travel Allowance for the administrative positions identified, as well as the travel allowance for the middle management positions identified, copies made part of these legal minutes, p. 190-191.

Motion carried unanimously.

**Substitute Pay for
2016-2017:**

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Substitute Pay Scale for the 2016-2017 school year, a copy made part of these legal minutes, p. 192.

Motion carried unanimously.

**Obsolete School
Books at Walt
Whitman High
School:**

Motion by Mrs. Carey, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves declaring the Living in the Environment Books, #978-0-495-01598-7, count of 80 books, obsolete. Accordingly, the books will be sold or destroyed in a safe manner.

Motion carried unanimously.

July 6, 2016

**“Confidential”
Personnel Stipend:** Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the “Confidential” stipend, provided to confidential employees, increased from \$3,500 to \$5,000, effective July 1, 2016.
Motion carried unanimously.

**Confidential
Personnel
Resolution:** Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby appoints and approves the agreement whereby Sheila Buhse, who is currently the District’s Purchasing Agent, will also serve in the position as part-time School Lunch Manager for the District;

Be it Further Resolved, that the Board of Education hereby approves a middle management contract with Sheila Buhse as Purchasing Agent Full-Time, and School Lunch Manager, Part-Time, a copy made part of these legal minutes, pp. 193-196.

Motion carried unanimously.

Dr. Bennardo shared that with Mr. McTiernan’s forthcoming retirement in August, Ms. Buhse will assume responsibilities associated with this position. As with all District-related undertakings, it is anticipated that Ms. Buhse will handle this assignment in her typical efficient and competent manner.

**Annual
Professional
Performance Plan:** Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves and adopts the District’s Annual Professional Performance Review Plan for classroom teachers and principals in compliance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3, commencing with the 2016-2017 school year; and

Be it Further Resolved, that the Board authorizes the Superintendent or his/her designee to submit the plan via the online portal to the Commissioner of Education review; and

Be it Further Resolved, that the Board authorizes the Superintendent and Board of Education President to execute the Joint Certification Form, as required for submission of the plan to the Commission of Education, a copy made part of these legal minutes, pp. 197-216.

Motion carried unanimously.

**Settlement
Agreement:** Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves and authorizes the settlement agreement made known to the Board on July 1, 2016, a copy made part of these legal minutes, p. 217-218.
Motion carried unanimously.

July 6, 2016

**Recommendations
for Placement by
CSE/CPSE:**

Motion by Mrs. LaCara, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated March 18, 20, 21, 22, 23, 28, 29, 30, April 4, 5, 6, 7, 10, 11, 12, 13, 14, 15, 18, 19, 20, 21, 22, May 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 16, 17, 18, 19, 20, 23, 24, 25, 26, 27, 31, June 2, 7, 8, 9, 10, 13, 14, 15, 16, 17, 20, 21, 22, 2016 the Committee on Preschool Special Education dated March 11, May 13, 16, 19, 20, 23, 31, June 6, 7, 9, 13, 14, 20, 21, 22, 2016, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 219-290.
Motion carried unanimously.

Personnel:

Motion by Mrs. Brieff, seconded by Mrs. Carey, be it Resolved that the Board of Education, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 291-307, and authorizes implementation thereof:

Schedule 2: Probationary Appointments (Instructional)
 Schedule 5: Part-time Appointments (Instructional)
 Schedule 6: Summer School Appointments (Instructional)
 Schedule 7: Temporary Replacement Appointments (Instructional)
 Schedule 9: Coaching/Extracurricular Appointments (Instructional)
 Schedule 11: Terminations (Instructional)
 Schedule 12: Leaves of Absence; Ext. of Sick Leave
 Schedule 15: Appointments (Non-Instructional)
 Schedule 16: Terminations (Non-Instructional)
 Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)
 Schedule 20: Re-Appointments (Non-Instructional)

Approved Board Packet of June 24, 2016:

Schedule 2: Probationary Appointments (Instructional)
 Schedule 6: Summer School Appointments (Instructional)
 Schedule 7: Temporary Replacement Appointments (Instructional)
 Schedule 9: Coaching/Extracurricular Appointments (Instructional)
 Schedule 15: Appointments (Non-Instructional)
 Schedule 16: Terminations (Non-Instructional)
 Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)

Motion carried unanimously.

**Information and
Reports:**

1. Memorandum from Mrs. J. Harris to Board re Hall of Fame Inductees
2. The Long-Islander (3)

Information Sent to Board Week Ending June 24, 2016

1. Letter from Dr. Bennardo to Ms. Katie O'Brien re son Charles
2. Request to Remain in South Huntington Schools from Mr. and Mrs. Lennan
3. Ingerman Smith Proposed Amendment to Civil Service Law re Policy Memo 122r3, June 22, 2016
4. Ingerman Smith Section 3012-d APPR and State Aid Implications Follow-Up, June 20, 2016
5. Ingerman Smith Update on NYSHIP Policy Memo 122r3, June 17, 2016
6. Letter from Dr. Bennardo to WWHS Spring Concert Participants
7. Letter from Dr. Bennardo to Sindy Alfaro-Ortez re ENL Award at Year-End Ceremony
8. Letter from Dr. Bennardo to Michael S. Curtin Citizenship Award Recipients
9. Letter from Dr. Bennardo to BW and MW Student Leaders
10. Letter from Dr. Bennardo to Long Island Science Congress Award Recipients
11. Letter from Dr. Bennardo to World Language Honor Society Recipients
12. Letter from Dr. Bennardo to Silas Wood Spring Concert Participants
13. Letter from Dr. Bennardo to Stimson Middle School Spring Concert Participants/7th Grade
14. Letter from Dr. Bennardo to Stimson Middle School Spring Concert Participants/8th Grade
15. Letter from Dr. Bennardo to Maplewood Spring Concert Participants
16. Letter from Dr. Bennardo to Birchwood Spring Concert Participants
17. Letter from Dr. Bennardo to BW/MW Inaugural Theater Production
18. Letter from Dr. Bennardo to the Ambassador Program Participants
19. Letter from Dr. Bennardo to WWHS Students of the Month, May
20. Letter from Dr. Bennardo to Mr. Jonas Wagner re Appreciation for Gift Bag Donation for Special Education Transition Fair
21. Letter from Principal Murphy to Parents/Students re Final Grade Change Based Upon Retaking of Regents Exam and Obtaining a Higher Grade
22. Memo from Jacqueline Harris to Board of Education re Alternative High School's Literary Journal (Journal for Board Only)
23. NYSIR Legal Digest, Summer 2016 (Board Only)

Information Sent to Board Week Ending June 16, 2016

1. Letter from Principal Murphy to Student/Parent re Summer Advanced Placement Assignments
2. Board & Administrator – June, 2016
3. NYSIR's 2015 Annual Report (Board Only)
4. SHTA Minutes of Executive Board Meeting, June 13, 2016
5. Dr. Bennardo's Thank You to Robert Dwyer re Half Hollow Hills visit

July 6, 2016

Comments from Board Members and Staff:

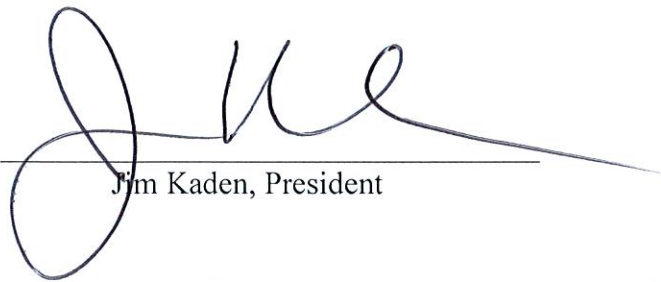
Mr. Kaden expressed how lovely the June 25th graduation ceremony was; the weather could not have been more perfect.

Voice of the Residents:

Visitors were invited to participate.

Adjournment:

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the meeting be adjourned. Motion carried unanimously.
The meeting was declared adjourned at 8:05 p.m.



Jim Kaden, President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 19 through 307.