

A regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, August 23, 2017, at the James Kaden Administrative Offices, 60 Weston Street, Huntington Station, New York.

Present: **Board Members:**

President

Mr. Ciappetta
Mr. Bronson
Mrs. Carey
Mrs. DeGaetano
Mrs. LaCara

Staff:

Superintendent of Schools
Deputy Superintendent
Asst. Supt. for Business & District Operations
Asst. Supt. for Instruction & Curriculum
Personnel Administrator
District Clerk

Dr. Bennardo
Ms. Harris
Dr. Centamore
Dr. Bloom
Mr. Fallon
Mrs. McLean

Absent: Board Member
 Board Member

Mr. Joyner
Mr. Nitkewicz

Call to Order: Mr. Ciappetta opened the meeting at 6:30 p.m.

Executive Session: Motion by Mrs. Carey, seconded by Mr. Bronson, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.
Motion carried unanimously.

Motion by Mrs. LaCara, seconded by Mrs. DeGaetano, be it Resolved that the Executive Session be adjourned.
Motion carried unanimously.

Mr. Ciappetta opened the Business Meeting at 7:55 p.m. and led the audience in the Pledge of Allegiance.

Presentation: Principal D’Elia provided a presentation regarding Title I and Schoolwide funding. He explained that Title I funds only served students identified as being most at-risk of not meeting NYS standards. With Schoolwide funds, Title I staff can provide support to students who are not identified as at-risk when grouping students for instruction. Additionally, Title I funds only allow materials purchased to serve at-risk students; whereas under Schoolwide, materials can be used by all students. Principal D’Elia reported that the building teams at Countrywood, Oakwood, Birchwood and Maplewood performed comprehensive needs assessments to determine whether the academic achievement of all—particularly low achieving students—improved. Each school developed Schoolwide reform strategies aligned with their needs assessments and subsequently provided opportunities for all students to meet

the State's proficient or advanced levels of academic achievement. The Board of Education received copies of the plans and approval of same will be placed on the September 13, 2017, agenda.

Adoption of Agenda:	Motion by Mrs. LaCara, seconded by Mrs. Carey, be it Resolved that the revised agenda be adopted. Motion carried unanimously.
Motion on Minutes through Schedule of Bills (Warrants):	Motion by Mrs. LaCara, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:
Minutes:	Minutes of Board meeting held on June 14, 2017.
Schedule of Investment Accounts:	Schedule of Investment Accounts, as of May/June, 2017, copy made part of these legal minutes, pp. 155-156.
Treasurer's Report:	Treasurer's Report, May/June, 2017, copy made part of these legal minutes, pp. 157-158.
Monthly Trial Balance and Bank Reconciliation:	Monthly Trial Balance and Bank Reconciliation, May/June, 2017, copy made part of these legal minutes, pp. 159-198.
Monthly Collateral Reconciliation:	Monthly Collateral Reconciliation, as of May/June, 2017, copy made part of these legal minutes, pp. 199-200.
Revenue Status Report, General Fund:	Revenue Status Report, General Fund, for May/June, 2017, copy made part of these legal minutes, pp. 201-202.
Revenue Status Report, School Lunch Fund:	Revenue Status Report, School Lunch Fund, May/June, 2017, copy made part of these legal minutes, pp. 203-204.
Revenue Status Report, Special Aid Fund:	Revenue Status Report, Special Aid Fund, May/June, 2017, copy made part of these legal minutes, pp. 205-206.
Revenue Status Report, Capital Fund:	Revenue Status Report, Capital Fund, May/June, 2017, copy made part of these legal minutes, pp. 207-208.
Budget Status Report (Expenditures) General Fund:	Budget Status Report (Expenditures), General Fund, for May/June, 2017, copy made part of these legal minutes, pp. 209-224.

- Budget Status Report (Expenditures) School Lunch Fund:** Budget Status Report (Expenditures), School Lunch Fund, for May/June, 2017, copy made part of these legal minutes, pp. 225-226.
- Budget Status Report (Expenditures) Special Aid Fund:** Budget Status Report (Expenditures), Special Aid Fund, for May/June, 2017, copy made part of these legal minutes, pp. 227-230.
- Budget Status Report (Expenditures) Capital Fund:** Budget Status Report (Expenditures), Capital Fund, for May/June, 2017, copy made part of these legal minutes, pp. 231-232.
- Budgetary Transfer Report:** Budgetary Transfer Report, for May/June, 2017, copies made part of these legal minutes, p. 233.
- Tax Levy Schedule:** Tax Levy Schedule, May/June, 2017, copy made part of these legal minutes, pp. 234-235.
- Library Tax Levy:** Library Tax Levy, May/June, 2017, copy made part of these legal minutes, pp. 234-235.
- Extraclassroom Activity Fund Report:** Extraclassroom Activity Fund Report, May/June, 2017, copy made part of these legal minutes, pp. 236-249.
- Bids:** The following bids, as recommended by Administration on schedules made part of these legal minutes, p. 250.

RFP Award Student Tutoring Services		Schedule #17-05-1R
Schedule of Bills (Warrants):	General (A)	Warrant 11 \$1,480,985.25
		Dental 12 \$11,666.67
		13 \$309,293.67
		V000 (\$120.00)
		V013 (\$30.05)
	School Lunch (C)	Warrant 7 \$1,429.78
	Special Aid (F)	Warrant 4 \$55,782.60
	Capital Checking (H)	Warrant 3 \$19,663.72
		V002 (\$19,663.72)

Approved – Board Packet of August 11, 2017

General Fund (A)	Warrant 10	\$366,396.41
School Lunch (C)	5	\$4.79
	6	\$2,278.43
Special Aid (F)	Warrant 1	\$107,605.82
Scholarship	Warrant 3	\$43,521.80

Approved – Board Packet of August 4, 2017

General Fund (A)	Warrant 6	\$2,000.00
	8	\$431,497.06
	V000	(\$165.00)
	V008	(\$1,107.29)
Dental (A)	Warrant 9	\$11,666.67
School Lunch (C)	Warrant 4	\$17,386.62
Special Aid (F)	Warrant 2	\$3,292.91
Bond (H)	Warrant 1	\$7.89

Approved – Board Packet of July 28, 2017

General (A)	Warrant 7	\$1,816,522.58
School Lunch (C)	Warrant 3	\$3,053.00
Special Aid (F)	Warrant 1	\$107,605.82
Scholarship	Warrant 1	\$1,000.00

Approved – Board Packet of July 20, 2017

General (A)	Warrant 125	\$350,827.87
	126	\$21,528.01
	5	\$220,387.98
	6	\$2,000.00
	V124	(\$418.71)
School Lunch (C)	Warrant 2	\$334.01
Special Aid (F)	Warrant 52	\$51,701.66
Scholarship	Warrant 6	\$200.00

Approved – Board Packet of July 14, 2017

General (A)	Warrant 124	\$790,466.43
	2	\$400.00
	3	\$635,180.17
	4	\$1,546,224.19
School Lunch (C)	Warrant 58	\$5,647.70
	1	\$150.00
Special Aid (F)	Warrant 51	\$25,874.86
Scholarship	5	\$500.00

**Vote on Minutes
through Schedule
of Bills (Warrants):**

Mr. Ciappetta asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.

**Approval of
Building Level
Emergency
Response Plans:**

Motion by Mrs. LaCara, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Building Level Emergency Response Plans for the 2017/2018 school year.

Motion carried unanimously.

**Amendment to
Policy §5660,
School Food
Service Program:**

All appropriate groups have had the opportunity to provide input and, as such, the policy is now being submitted to the Board of Education for final approval. After discussion, the Board of Education took the following action:

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that Policy §5660, School Food Service Program, be amended as submitted.

Motion carried unanimously.

Dr. Bennardo shared that the amendment to the current policy was the first revision in 18 years. This revision addressed school lunch debt and the manner in which this serious issue should be addressed. Dr. Bennardo reported that if a student did not have money to purchase lunch, a lunch would be provided to the student.

At Dr. Bennardo's request, Mrs. Buhse, Supervisor of the School Lunch Program, reported that the revised policy was required to be in place for the 2017/2018 school year. Additionally, parents were required to be informed of the policy, as well have the policy posted on the District's website. Mrs. Buhse explained the delicate manner in which parents would be notified of lunch debt and the process for collection of same. Mrs. Buhse emphasized that students would not be penalized or "shamed" for a debt situation, but rather a "reimbursable" lunch would be provided to the student. However, snacks and ice cream—items in addition to the "reimbursable" lunch—would not be provided. It was further reported that in some districts, an alternative meal (a cheese sandwich) was provided to children that did not have lunch money; Mrs. Buhse again stated that the same lunch served to "paying" students would be served to the "non-paying" student, assuring the student would not be placed in an uncomfortable, embarrassing situation.

**Approval of MOA
between the
District and
UPSEU:**

Mrs. Carey offered the following resolution and Mrs. DeGaetano moved its adoption:

BE IT RESOLVED, that the Board of Education of the South Huntington Union Free School District hereby approves the Memorandum of Agreement made between the South Huntington Union Free School District and the UPSEU.

BE IT FURTHER RESOLVED, that the President of the Board of Education and the Superintendent of Schools were authorized to sign a more formal agreement in conformity with the above referenced agreement, a copy made part of these legal minutes, pp. 251-254.

Motion carried unanimously.

At Dr. Bennardo's request, Dr. Centamore reported that the Memorandum of Agreement with the Custodial/Maintenance/Grounds and Transportation units was a fair agreement for both UPSEU and the District. Dr. Centamore shared that this unit was an extremely hard working group and were appreciated and valued for their dedication to the District.

**Confidential
Personnel
Resolution:**

Motion by Mrs. Carey, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the confidential personnel resolution for the Superintendent of Schools, Deputy Superintendent, Assistant Superintendent for Business and District Operations, and the Assistant Superintendent for Instruction and Curriculum, a copy made part of these legal minutes, pp. 255-261.
Motion carried unanimously.

**Confidential
Personnel
Resolution for
Personnel
Administrator:**

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby appoints Mr. Frank Fallon to the position of Personnel Administrator commencing on July 1, 2017, through a date to be determined, with terms and conditions as set forth in the agreement between the South Huntington Union Free School District and Mr. Fallon, a copy made part of these legal minutes, pp. 262-265.
Motion carried unanimously.

Mr. Fallon thanked the Board of Education and shared that it was a privilege to work in the District. He credited Dr. Centamore for mentoring and providing support during the past school year and humbly shared how grateful he was for this opportunity. Mr. Ciappetta added that Mr. Fallon was a great addition to the team.

**Declaration of
Obsolete School
Computers:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby declares the school computers as identified in the memorandum from Mrs. Buhse to Dr. Centamore dated July 28, 2017, obsolete.
Motion carried unanimously.

At Dr. Bennardo's request, Dr. Bloom reported that Apple provided a free service to swipe each computer's memory and discard them accordingly. The computers were over 8 years old, and as such, were not in condition to be donated to an agency, such as the Tri-CYA.

**Declaration of
Obsolete Athletic
Items:**

Motion by Mrs. DeGaetano, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby declares the Alliance Washer and Dryer identified in Dr. Wright's memorandum to the Purchasing Department dated August 14, 2017, as obsolete and to be discarded accordingly.
Motion carried unanimously.

Rejection of All Bids Submitted for Student Services Renovation Project at WWHS:

Mr. Bronson offered the following resolution and Mrs. Carey moved its adoption:

WHEREAS, the South Huntington School District received bids for the Student Services Renovation Project at the Walt Whitman High School (the "Project") on July 31, 2017; and

WHEREAS, the District's Architect and the Administration have reviewed the bids submitted by the bidders in connection with the Project; and

WHEREAS, based upon such review, the Board of Education believes it to be in the best interest of the School District to reject all bids received for the Student Services Renovation Project and re-advertise for new bids;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rejects all bids submitted for the Student Services Renovation Project and authorizes the School District to re-advertise for bids.
Motion carried unanimously.

Mr. Ciappetta reported that the Student Services renovation at Walt Whitman High School was an extremely lengthy process. Approval from the State Education Department took quite a long time, and the renovation had been discussed many times with the Facilities Committee. He stated that the bids were overpriced, and with this rejection, the District will go out bid again.

Donation to District from SHEF:

Motion by Mrs. Carey, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the \$5,000 donation from SHEF to be applied to Budget Code 2850-13-BOF-134 as payment for the \$5,000 SHEF Club Advisor stipend.
Motion carried unanimously.

Donation of Monies from Miles for Michael 5K Run/Walk:

Motion by Mrs. DeGaetano, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation of \$17,596.87 from Miles for Michael/SHEF to be used exclusively for the purchase of musical instruments for the Birchwood and Maplewood Intermediate Schools.
Motion carried unanimously.

Mrs. Buhse explained that the Miles for Michael run just finished its fourth year; the goal was to provide enhancements to the Arts, Dance and Music programs of the District. Last year a donation for a recording studio at the high school was made, and at this time the donation would be for the purchase of musical instruments for the intermediate schools. Mrs. Buhse reported that in the next several weeks, she and Dr. Bennardo and Mrs. Tartaro will tour the other schools to secure the needs of each in terms of musical instruments, and similar donations will be made for this same purpose.

Mr. Bronson praised Mrs. Buhse's actions and shared that his two sons

benefited from the District's music program. Mr. Ciappetta thanked Mrs. Buhse for her leadership and ability to unite the community with this initiative that held a special place for Mrs. Buhse and her family.

**Confidential
Personnel
Resolution:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves and authorizes a settlement agreement regarding the extension of the probationary appointment for a teacher assistant by one year to August 27, 2018, a copy made part of these legal minutes, pp. 266-268. Motion carried unanimously.

**Approval of
District of Location
Service Contract
Template:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the general District of Location Service Contract requiring only the signature of the Board President and will not be an action item for Board consideration, a copy made part of these legal minutes, pp. 269-274. Motion carried unanimously.

At the request of Dr. Bennardo, Dr. Centamore reported that this template's usage would be utilized when no modifications were required.

**Approval of
District of Location
Service Contract
for the Smithtown
School District:**

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Special Education Services contract between the District and the Smithtown School District for the previous 2016/2017 school year, a copy made part of these legal minutes, pp. 275-278. Motion carried unanimously.

Dr. Centamore further explained that this agreement was prepared by Ingerman Smith, L.L.P., and addressed the 2016/2017 school year.

**Approval of the
Spirit of
Huntington/New
Media Lease
Amendment:**

Motion by Mrs. LaCara, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the lease amendment for the Spirit of Huntington/New Media, as well as the Creative Arts Therapy agreement, a copy made part of these legal minutes, pp. 279-288. Motion carried unanimously.

Dr. Centamore reported that the amendment to the lease was a two-year extension. Additionally, the Creative Arts Therapy program was a well-received program by our students and families.

**Approval of the
Grandparent
Program:**

Motion by Mrs. Carey, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District and the Federation of Organizations have entered into Memorandums of Understanding with Countrywood and Oakwood Primary Schools and Birchwood and Maplewood Intermediate Schools for the 2017/2018 school year and that the Board of Education authorizes the Superintendent or his

designee to sign said agreement.
Motion carried unanimously.

**Interim Guidance
Administrator
Agreement:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the appointment of Patrick Scarola to the position of Interim Guidance Administrator commencing on August 24, 2017, for a period to be determined at a daily rate of five hundred dollars (\$500), a copy made part of these legal minutes, pp. 289-291.
Motion carried unanimously.

**Approval of
Participation in the
National School
Lunch Program
and the Income
Eligibility
Guidelines/Policy
Statement for the
Free & Reduced
Meal Program for
2017/2018:**

Motion by Mrs. Carey, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the continued participation in the National School Lunch Program for the 2017/2018 School year;
Be it Further Resolved, that the Board of Education adopt the Income Eligibility Guidelines and the Policy Statement for the Free & Reduced Meal Program for the 2017/2018 School Year.
Motion carried unanimously.

**Resolution to
Reject Proposal
Submitted for the
Purchase of Depot
Road Property:**

Motion by Mrs. Carey, seconded by Mrs. LaCara, that the resolution to reject the proposal submitted for the purchase of the Depot Road Property be tabled.
Motion to table carried unanimously.
Mr. Ciappetta explained that a notice was placed in local newspapers announcing the sale of the property on Depot Road, however, only one bid was received. The motion to table provided the Board additional time for consideration.

**Recommendations
for Placement by
CSE/CPSE:**

Motion by Mrs. Carey, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated March 21, 22, 23, 28, 29, 31, April 3, 4, 5, 6, 7, 17, 18, 19, 20, 21, 24, 27, 28, May 1, 2, 3, 5, 8, 9, 10, 11, 12, 16, 17, 22, 24, 25, 26, 30, 31, June 1, 2, 5, 6, 7, 8, 12, 13, 14, 15, 16, 19, 21, 22, 23, 27, 28, 29, July 7, 12, 13, 17, 21, 24, 27, August 1, 2, 3, 7, 9, 11, 2017, and the Committee on Preschool Special Education dated May 5, June 6, 13, 22, 23, 27, July 5, 6, 7, 10, 17, 27, August 4, 10, 14, 2017, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 292-363.
Motion carried unanimously.

Personnel:

Motion by Mrs. LaCara, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 364-389, and authorizes implementation thereof:

Schedule 2: Probationary Appointments (Instructional)

Schedule 3: Administrative/Supervisory Appointments (Instructional)

Schedule 5: Part-time Appointments (Instructional)

Schedule 6: Summer School Appointments (Instructional)

Schedule 7: Temporary Replacement Appointments (Instructional)

Schedule 9: Coaching/Extracurricular Appointments (Instructional)

Schedule 10: Tenure Appointments

Schedule 11: Terminations (Instructional)

Schedule 12: Leaves of Absence; Ext. of Sick Leave

Schedule 13: Salary Change (Instructional)

Schedule 15: Appointments (Non-Instructional)

Schedule 16: Terminations (Non-Instructional)

Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)

Schedule 20: Re-Appointments (Non-Instructional)

Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)

Motion carried unanimously.

Dr. Bennardo referenced the earlier appointment of the Interim Guidance Administrator, and added how pleased he was to introduce the individual being appointed to the position of District-Wide Supervisor of Guidance, Pre K through Grade 12, Mr. Jon Macaluso, who will start sometime in September. Dr. Bennardo shared how critical this position was to our students, parents and staff. Mr. Macaluso comes to us from the Commack School District, and he was a resident with children in our district. Dr. Bennardo welcomed Mr. Macaluso to South Huntington Schools. Mr. Macaluso received a round of applause from the Board, Administration and the audience.

Information and Reports:

1. Student/Parent Letter from Principal Murphy re 2017/2018 School Year
2. Welcome Back Letter to Faculty Members from Principal Murphy
3. Nassau-Suffolk School Boards Association's Invitation to Annual Resolutions Dinner, September 28, 2017, Fox Hollow, 7:30 p.m.
4. Thank You Letter from Principal Smith to Mr. John Brigati for beautification of Courtyard at Stimson Middle School
5. Personnel Posting
6. The Long-Islander, August 10, 2017 (1) and (2) from August 17, 2017

Information Sent to Board Week Ending August 11, 2017

1. Invitation to Nassau-Suffolk Annual Resolutions Dinner Meeting, September 28, 2017, at Fox Hollow
2. Personnel Postings

Information Sent to Board Week Ending August 4, 2017

1. Facilities Committee Agenda for August 7, 2017, Meeting
2. Ingerman Smith – School District Obligations Concerning Autodialed Calls and Texts
 1. Personnel Postings
 2. Principal Murphy Letter to Parents re Health Exam and BMI
 3. Principal Murphy Letter to Parents re Driver Education Program
 4. Principal Murphy Letter to Parents re NCLB Opt-Out Choice
 5. The Long-Islander

Information Sent to Board Week Ending July 28, 2017

1. Ingerman Smith – FOIL Employee Withholdings from Empire Center for Public Policy
2. Personnel Postings
3. The Long-Islander

Information Sent to Board Week Ending July 21, 2017

1. Personnel Postings

Information Sent to Board Week Ending July 14, 2017

1. Letter to Board of Education from Parent Erin E. Meijer re Dual Language Enrollment Process
2. Enrollment Report as of June 23, 2017
3. Thank You Letter from Dr. Bennardo re Assistance with Graduation
4. Parent/Guardian Letter from Principal Murphy
5. Personnel Postings
6. Board & Administrator, July 2017

Committee Updates:

Mr. Ciappetta reported that he will continue to chair the Facilities Committee, and Mr. Nitkewicz will chair the Audit Committee. Mr. Sidney Joyner will participate in the South Huntington Educational Foundation, and Mrs. Carey will chair the Curriculum Committee. Updates from each committee will be shared at Board meetings accordingly throughout the school year.

Comments from Board Members and Staff:

Mr. Ciappetta shared that the media provided plenty of good press for the District as of late, and he brought attention to the article on graduate Esteban Lopez. Dr. Bennardo commented that Esteban's family was from South America, and that Esteban was the first generation in the United States. An Eagle Scout and outstanding student, Esteban was accepted in the ROTC program and will attend Cornell University this fall.

Mr. Ciappetta also commented on graduate Paul Naclerio, who left for the United States Marines Boot Camp in Parris Island on Sunday, August 20, 2017. Paul is the nephew of Assemblyman Lupinacci and the grandson of security guard Sal Lupinacci. Mr. Ciappetta expressed how proud he was of these students and their dedication to their country.

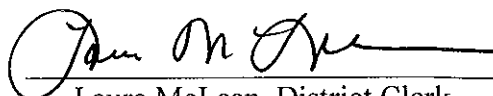
Voice of the Residents: Visitors were invited to participate.

Adjournment: Motion by Mrs. LaCara, seconded by Mrs. Carey, be it Resolved that the meeting be adjourned.
Motion carried unanimously.

The meeting was declared adjourned at 8:45 p.m.



Nicholas R. Ciappetta, J.D., President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 155 through 389.