

April 18, 2018

A regular meeting of the Board of Education of South Huntington Union Free School District was held on April 18, 2018, in the Leadership Conference Room of the James Kaden Administrative Offices, 60 Weston Street, Huntington Station, New York.

Present: **Board Members:**

President

Vice President

Mr. Ciappetta

Mrs. Carey

Mr. Bronson

Mr. Joyner

Mrs. LaCara

Mr. Nitkewicz

Staff:

Superintendent of Schools

Asst. Supt. for Business & District Operations

Deputy Superintendent

Asst. Supt. for Instruction & Curriculum

Personnel Administrator

District Clerk

Dr. Bennardo

Dr. Centamore

Dr. Harris

Dr. Bloom

Mr. Fallon

Mrs. McLean

Not Present: Mrs. DeGaetano, Board Member

Call to Order: Mr. Ciappetta opened the meeting at 6:30 p.m.

Executive Session: Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.

Motion carried unanimously.

Motion by Mr. Joyner, seconded by Mr. Bronson, be it Resolved that the Executive Session be adjourned.

Motion carried unanimously.

Mr. Ciappetta opened the Business Meeting at 7:45 p.m. and led the audience in the Pledge of Allegiance; Stimson Middle School student TaTianna Lane sang the National Anthem.

Ribbon-Cutting for Leadership Conference Room: Mr. Ciappetta proudly stated that this evening's meeting was the very first in the newly refurbished Leadership Conference Room. He expressed his gratitude for the hard work of the Facilities Committee with the undertaking of this monumental task and thanked Board members Mrs. LaCara and Mrs. DeGaetano for their contributions. Mr. Ciappetta added that the JKAO now has a "break room" for employees, who will surely enjoy this new surrounding rather than having lunch at their desks. The conference room wall furnishings will be an ongoing project and reflect the District's history. The Board gathered around the podium with Cabinet and staff members while Mr. Ciappetta cut the ribbon commemorating the Leadership Conference Room. Stimson Middle School student TaTianna Lane sang "I Believe I Can Fly" and Stimson student Victoria

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Fiorelli's performance of Beethoven's Sonata Op. 49 No. 2 on the keyboard was simply magnificent. Each student received a round of applause.

Proposed Eagle Scout Project Presentation

Walt Whitman High School student Elliott Trester presented to the Board of Education his proposed Eagle Scout project. Elliott shared that he wished to create a serenity garden on the grounds of Walt Whitman High School near the enclosed Koi pond. All items for the project will be paid through donation and fundraising efforts. Elliott explained that he will install a bench surrounding the large tree in the pond area with perennial plantings and will edge and mulch the garden area. The bench will be constructed out of cedar wood and the parameters had been reviewed by Troop 34's Eagle Scout Committee, as well as the Suffolk County Eagle Scout coach. Elliott concluded his presentation stating that 15 variegated Lily Turf plants will be planted, as these plants are known to grow in various conditions and maintain visual interest all year round. The Board articulated their consensus of the project, wished Elliott well, and Mr. Ciappetta signed his project proposal. Mr. Ciappetta congratulated Elliott and shared that he looked forward to his Eagle Scout ceremony.

Budget Adoption:

Dr. Centamore reported that the legislative budget increase of \$912,717 from the original executive proposal was welcome news, and allowed for the reduction of approximately \$4.89 million from \$5.8 million to be used for the allocation of reserves and additional fund balance. This amount will be replenished where possible. Dr. Centamore emphasized that through prudent planning, the District will seek to reduce the use of reserves over an estimated five-year period by approximately a million dollars each year. The receipt of additional state aid would also assist in this effort.

Dr. Bennardo spoke to the current services plan—maintaining classroom staffing and programs at current levels with all accompanying salaries/benefits computed at next year's rates; staffing of security, office/classroom support staff, transportation, maintenance, custodial and grounds services at current thresholds with all salaries/benefits computed at next year's rates; roll forward of district financial obligations with utilities, health care, pensions, etc., cost adjustments factored; a final number related to these current service expenditures are then compared against projected revenue with the goal to maintain, preserve and sustain the gains made, while continuing the collective efforts to build upon and enhance all programs and services in a fiscally prudent, yet creative manner.

Dr. Bloom addressed a recap of this year's instructional additions that did not add any cost to the budget—College Mathematics, Accelerated Algebra Honors, Hofstra Engineering, Applied Chemistry, etc., as well as additions to technology throughout the grades, and an after-school Grade 3-5 coding program. The instructional planning for the 2018/2019 school year were shared—the addition of high school courses—Accelerated Geometry, Women Warriors (an English elective), AP Capstone and Research III (for Syracuse University credit), as well as additional Chromebooks for Grades 6-10, replacement of Smart Boards, application of NYSED Smart Bond funds for a digital planetarium, more Smart Boards, Chromebooks and security surveillance camera upgrades. The 2018/2019 plans were all without cost to the 2018/2019 budget.

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Dr. Centamore explained that the Facilities Committee was extremely active and for the current year, the district allocated over \$1,900,000 for planned maintenance and Capital improvements. For 2018/2019 the District will allocate \$900,000 for buildings and grounds, as well as \$1,000,000 in “Transfer to Capital” for district-wide Capital improvement projects—WWHS main office renovation, WWHS security booth, door, window and hardware upgrades, curbing, paving, painting, masonry and grounds refurbishments, exterior lighting upgrades district-wide, replacement of water heaters, and Teen Center, 2 Melville Road and Memorial repairs and renovations. Dr. Centamore addressed potential infrastructure upgrade items that included boilers/water heaters, parking, exterior lighting/electrical panels, HVAC, drainage, paving and masonry, kitchen and storage, windows and roofing, athletic fields, bleachers and grounds, and entranceways and vestibules for security enhancements.

Dr. Bennardo shared that the District had a hybrid transportation program, which the District was committed to for cost efficiency. Within the 2018/2019 budget was the funding for the purchase of one large propane bus and two mini-buses totaling approximately \$218,000.

A review of the budget/expenditures with updated state-aid projections was conducted reflecting a 2018/2019 budget of \$170,505,675 with a tax levy of 2.15% (tax levy cap compliant) and a 4.74% change from last year.

The property propositions were reviewed—the sale of the Depot Road property for \$150,000, which will assist to off-set a portion of the \$365,000 purchase cost of the land adjacent to Stimson Middle School on Oakwood Road. The remaining balance costs will come from fund balance. The Oakwood Road property was earmarked for future additional parking and field utilization. Each property will have separate propositions for voter approval on May 15th.

Mr. Ciappetta thanked Dr. Bennardo, Dr. Centamore, and the administrative team for the work associated with the budget development process. He stressed the significance of tax compliant budgets and that it was a testament to good sense and sound budget planning. Mr. Ciappetta shared that maintaining services was the goal, and that goal was met with the 2018/2019 budget.

**Adoption of
Agenda:**

Motion by Mrs. Carey, seconded by Mr. Nitkewicz, be it Resolved that the revised agenda be adopted.
Motion carried unanimously.

**Motion on Minutes
through Schedule
of Bills (Warrants):**

Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

Minutes:

Minutes of Board meeting held on March 14, 2018.

**Schedule of
Investment
Accounts:**

Schedule of Investment Accounts, as of January/February, 2018, copy made part of these legal minutes, pp. 1268-1269.

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Treasurer's Report:	Treasurer's Report, January/February, 2018, copy made part of these legal minutes, pp. 1270-1271.
Monthly Trial Balance and Bank Reconciliation:	Monthly Trial Balance and Bank Reconciliation, January/February, 2018, copy made part of these legal minutes, pp. 1272-1309.
Monthly Collateral Reconciliation:	Monthly Collateral Reconciliation, as of January/February, 2018, copy made part of these legal minutes, pp. 1310-1311.
Revenue Status Report, General Fund:	Revenue Status Report, General Fund, for January/February, 2018, copy made part of these legal minutes, pp. 1312-1313.
Revenue Status Report, School Lunch Fund:	Revenue Status Report, School Lunch Fund, January/February, 2018, copy made part of these legal minutes, pp. 1314-1315.
Revenue Status Report, Special Aid Fund:	Revenue Status Report, Special Aid Fund, January/February, 2018, copy made part of these legal minutes, pp. 1316-1317.
Revenue Status Report, Capital Fund:	Revenue Status Report, Capital Fund, January/February, 2018, copy made part of these legal minutes, pp. 1318-1319.
Budget Status Report (Expenditures) General Fund:	Budget Status Report (Expenditures), General Fund, for January/February, 2018, copy made part of these legal minutes, pp. 1320-1335.
Budget Status Report (Expenditures) School Lunch Fund:	Budget Status Report (Expenditures), School Lunch Fund, for January/February, 2018, copy made part of these legal minutes, pp. 1336-1337.
Budget Status Report (Expenditures) Special Aid Fund:	Budget Status Report (Expenditures), Special Aid Fund, for January/February, 2018, copy made part of these legal minutes, pp. 1338-1341.
Budget Status Report (Expenditures) Capital Fund:	Budget Status Report (Expenditures), Capital Fund, for January/February, 2018, copy made part of these legal minutes, pp. 1342-1343.

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Budgetary Transfer Report: Budgetary Transfer Report, for January/February, 2018, copies made part of these legal minutes, pp. 1344-1345.

Tax Levy Schedule: Tax Levy Schedule, January/February, 2018, copy made part of these legal minutes, pp. 1346-1347.

Library Tax Levy: Library Tax Levy, January/February, 2018, copy made part of these legal minutes, pp. 1346-1347.

Extraclassroom Activity Fund Report: Extraclassroom Activity Fund Report, January/February, 2018, copy made part of these legal minutes, pp. 1348-1364.

Schedule of Bills (Warrants):	General	Schedule 93	\$11,666.67
		94	\$152,979.45
		95	\$575,091.41
		96	\$6,445.65
		V094	(\$14,473.05)
	School Lunch	Schedule 39	\$155.70
	Special Aid (F)	40	\$2,554.62
	Capital Checking (H)	Schedule 24	\$54,901.00
		25	\$8,027.40

Approved – Weekly Packet of April 6, 2018

General	Schedule 91	\$1,050,741.15
	92	\$21,029.21
School Lunch	Schedule 38	\$10,962.96
Special Aid (F)	Schedule 39	\$19,963.24
Capital Checking (H)	Schedule 23	\$833.57

Approved – Weekly Packet of March 29, 2018

General	Schedule 89	\$2,024,386.87
	90	\$467.00
School Lunch	Schedule 36	\$35,090.17
	37	\$99.00
	V036	(\$99.00)
Special Aid (F)	Schedule 38	\$36,168.03
Capital Checking (H)	Schedule 22	\$16,772.01

Vote on Minutes through Schedule of Bills (Warrants): Mr. Ciappetta asked for any additional comments or questions on the above items, and then called for a vote on the motion. Motion carried unanimously.

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**SEQRA Resolution
re Capital
Improvement
Projects in 2018/19:**

Mr. Bronson offered the following resolution and Mr. Joyner moved its adoption:

WHEREAS, the Board of Education of the South Huntington Union Free School District desires to embark upon the following capital improvements at the District's facilities: (1) main office renovation at Walt Whitman High School; (2) renovation/upgrade of security booth at Walt Whitman High School; (3) District-wide door, window and hardware upgrades; (4) District-wide curbing, paving, painting, masonry and grounds upgrades; (5) District-wide exterior lighting upgrades; and (6) replacement of water heaters; (hereinafter the "Projects"); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

WHEREAS, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5(c)(8)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1),(2) and (8) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education

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Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

Motion carried unanimously.

Resolution for the Adoption of the 2018/2019 School Budget:

Mrs. Carey offered the following resolution and Mr. Nitkewicz moved its adoption:

BE IT RESOLVED, that the budget of \$170,505,675 be adopted, and the amount thereof, less state aid and other income, be raised by tax upon taxable property of South Huntington Union Free School District, Town of Huntington, County of Suffolk, New York, for the school year 2018/2019, a copy made part of these legal minutes, p. 1365.

Motion carried unanimously.

Approval of the 2018/2019 Property Tax Report Card:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the 2018/2019 Property Tax Report Card, a copy made part of these legal minutes, pp. 1366-1367.

Motion carried unanimously.

Dr. Bennardo reported that the Property Tax Report Card contains, for the first time, the schedule of reserve funds, that outlines the types of reserves and their utilization, the balance as of March 31, 2018, the estimated balance as of June 30, 2018, and the intended use of the reserve in the 2018/2019 school year.

Approval of Field Trip:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the field trip for the Dean's List National Awards, FIRST Robotics SBPLI International Competition, taking place in Detroit for a Walt Whitman High School student.

Motion carried unanimously.

Approval of the Phillip Martin Schaffer 2018 Memorial Scholarship:

Motion by Mr. Joyner, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Phillip Martin Schaffer 2018 Memorial Scholarship, a one-time scholarship, for two awards of \$2,000 each for one female and one male student, with the award criteria as noted on the memorandum as submitted.

Motion carried unanimously.

Approval of the Suzanne M. Shea Memorial Scholarship:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Suzanne M. Shea Memorial Scholarship, a one-time scholarship, for three awards of \$2,000 each with the award criteria as noted on the memorandum submitted.

Motion carried unanimously.

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Approval of the Hidden Smiles Orthodontics Scholarship for Females Pursuing the Sciences:

Motion by Mrs. Carey, seconded by Mr. Bronson, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the annual Hidden Smiles Orthodontics Scholarship for Females Pursuing the Sciences, for a yearly award of \$500, with the award criteria as noted on the memorandum submitted.
Motion carried unanimously.

Approval of the Wildcat Youth Wrestling Club Scholarship:

Motion by Mr. Nitkewicz, seconded by Mr. Joyner, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the annual Wildcat Youth Wrestling Club Scholarship for a yearly award (dollar amount to be determined), with the award criteria as noted on the memorandum submitted.
Motion carried unanimously.

Approval of the Enda and Mark Tully Scholarship:

Motion by Mr. Bronson, seconded by Mr. Joyner, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the annual Enda and Mark Tully Scholarship for a yearly \$750 award with the award criteria as noted on the memorandum submitted.
Motion carried unanimously.

Approval of Donation from the U.S. Army:

Motion by Mr. Bronson, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the \$1,250 donation from the U. S. Army, \$500 of which was for the Spring Boys' Lacrosse Classic, and \$750 for the summer Wildcat Marching Band Camp. Be it Further Resolved, in that the donation was for specific purposes, the budget codes utilized for these purposes will be increased accordingly.
Motion carried unanimously.

Approval of Donation from Huntington Toyota:

Motion by Mr. Bronson, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the \$1,125 donation from Huntington Toyota to be utilized for the sponsorship of the District's paper and electronic calendars. Be it Further Resolved, in that the donation was for a specific purpose, the budget code utilized for this purpose will be increased accordingly.
Motion carried unanimously.

Approval of Donation from Bethpage Federal Credit Union:

Motion by Mrs. LaCara, seconded by Mr. Joyner, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the \$2,000 donation from the Bethpage Federal Credit Union to be utilized for the April 26th Parent University. Be it Further Resolved, in that the donation was for a specific purpose, the budget code utilized for this purpose will be increased accordingly.
Motion carried unanimously.

Approval of Donation of iPads to District:

Motion by Mr. Bronson, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the website donation of two iPads (valued at \$1,052) for the second-grade classroom of Ms. Kapps at Countrywood.
Motion carried unanimously.

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**Recommendations
for Placement by
CSE/CPSE:**

Motion by Mr. Bronson, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated February 9, 13, 26, 28, March 1, 5, 6, 8, 9, 12, 13, 14, 15, 19, 20, 21, 23, 26, 27, 28, 29, April 5, 6, 9, 10, 2018, and the Committee on Preschool Special Education dated January 31, February 27, March 1, 12, 20, 23, 26, 28, April 5, 2018, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 1368-1396.

Motion carried unanimously.

Personnel:

Motion by Mr. Joyner, seconded by Mrs. Carey, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 1397-1411, and authorizes implementation thereof:

Schedule 2: Probationary Appointments (Instructional)

Schedule 6: Summer School Appointments (Instructional)

Schedule 7: Temporary Replacement Appointments (Instructional)

Schedule 9: Coaching/Extracurricular Appointments (Instructional)

Schedule 12: Leaves of Absence; Ext. of Sick Leave

Schedule 13: Salary Change (Instructional)

Schedule 15: Appointments (Non-Instructional)

Schedule 16: Terminations (Non-Instructional)

Schedule 17: Leaves of Absence (Non-Instructional)

Schedule 19: Temporary/Seasonal Appointment (Non-Instructional)

Schedule 20: Re-Appointments (Non-Instructional)

Schedule 22: Substitute Employee appointments (Inst./Non-Inst.)

Motion carried unanimously.

**Information and
Reports:**

Information and Reports

1. Enrollment Report for Period Ending March 28, 2018
2. Class of 2018 Valedictorian Letters from to Principal Murphy
3. Class of 2018 Principal's List Letters from Principal Murphy
4. Student Letter re Class Scheduling from Principal Murphy
5. Congratulatory Letter re NYS DECA Competition from Dr. Bennardo
6. Thank You Letter to Huntington Toyota re Donation
7. Congratulatory Letter re Drug-Free Poster Contest from Dr. Bennardo
8. Thank You Letter to International Night Singers from Dr. Bennardo
9. Congratulatory Letter re NYS YMCA Swim Championship from Dr. Bennardo
10. Parent Letter re Saturday Academies and AP Prep Classes from Principal Murphy
11. Senior/Senior Parent letter re Senior Prom from Principal Murphy
12. Personnel Posting
13. The Long-Islander
14. NEWSDAY

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15. The Countrywood Chronicle, April 2018
16. The Silas Scoop, April 2018

Information Sent to Board Week Ending March 29, 2018

1. Facilities Committee Agenda for April 4, 2018
2. Congratulatory Letter re Scholarship Brunch from Dr. Bennardo

**Committee
Updates:**

Mr. Joyner provided a SHEF update and stated that the SHEF Gala was scheduled for the following evening, with an open bar, and hoped that with a robust turnout, SHEF would be successful in its latest fundraising adventure.

Mr. Nitkewicz provided an Audit Committee update. Claims reports were reviewed with less and less discussion, as employees have been very mindful. Nawrocki Smith had reviewed employee reimbursements. Discussion had also taken place regarding the District's Recovery Plan for data back-up.

Mr. Ciappetta shared highlights from the last Facilities Committee meeting. A solar company presented with an unusual concept of renting roof space from the District, which appeared too good to be true, but certainly warrants further investigation.

Mr. Ciappetta, pleased that the Leadership Conference Room was at completion, discussed briefly the on-going projects at WWHS—the main office renovation commencing over the summer, and the Performing Arts Center was another future project. A security booth at WWHS was being looked into. Mr. Ciappetta shared that a bond may be necessary in the future and mentioned that the results of the Facilities Survey would be presented at a future meeting.

**Comments from
Board Members
and Staff:**

Mrs. Carey stated that the high school's musical production was scheduled for this weekend—Friday night, and two performances on Saturday.

Mr. Nitkewicz reported that he, Mr. Joyner, Mr. Ciappetta and Dr. Bennardo attended the National School Boards Association's annual conference in San Antonio, Texas, and what a distinct pleasure it was to have Mr. Ciappetta and Dr. Bennardo present on a national stage. Their presentation was extremely well received and generated great discussion that highlighted Board and Superintendent relationships. Mr. Joyner echoed Mr. Nitkewicz's comments and added the conference was most impressive. Mr. Joyner was struck by the dissatisfaction that many expressed with their Board/Superintendent relationships, and it reaffirmed how special our South Huntington School District was. Mr. Ciappetta expressed thanks and shared that comments had been made that what we did in South Huntington was develop friendships, which can be construed as "bending the rules" so to speak—however, Mr. Ciappetta expressed that we made great strides and have had tremendous success.

**Voice of the
Residents:**

Visitors were invited to participate.


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Executive Session: Motion by Mr. Nitkewicz, seconded by Mrs. Carey, be it Resolved that the Board of Education go into Executive Session to discuss the employment history of a particular person.
Motion carried unanimously.


Motion by Mr. Bronson, seconded by Mrs. LaCara, be it Resolved that the Executive Session be adjourned.
Motion carried unanimously.

Adjournment: Motion by Mr. Joyner, seconded by Mrs. Carey, be it Resolved that the meeting be adjourned.
Motion carried unanimously.

The meeting was declared adjourned at 10:05 p.m.



Nicholas R. Ciappetta, J.D., President



Laura McLean, District Clerk

Attachments made part of these legal minutes, pages 1267 through 1411.