

A Budget Work Session and regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, March 14, 2012, in the Performing Arts Center of Walt Whitman High School, 301 West Hills Road, Huntington Station, New York.

Present: **Board Members:**

President
Vice President

Mr. Kaden *
Mr. Teresky
Mrs. Brieff
Mrs. LaCara
Mr. Lupinacci
Mr. Nitkewicz

Staff:

Superintendent of Schools
Asst. Supt. for Business
Asst. Supt. for Student Services
Asst. Supt. for Instruction & Curriculum
Asst. Supt. for Personnel & District Services
District Clerk

Dr. Shea
Mrs. Occhiogrosso
Ms. Harris
Dr. Eagen
Dr. Centamore
Mrs. Hammond

Absent: Board Member

Mr. Ciappetta

* Mr. Kaden arrived at 7:30 p.m.

Call to Order: Mr. Teresky opened the meeting at 6:00 p.m.

Executive Session: Motion by Mr. Lupinacci, seconded by Mr. Teresky, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.
Motion carried unanimously.

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Executive Session be adjourned.
Motion carried unanimously.

Mr. Kaden opened the Business Meeting at 7:45 p.m. and led the audience in the Pledge of Allegiance.

DECA Competition Winners: Dr. Shea noted that last week Walt Whitman DECA students participated in the 52nd Annual State Career Conference in Rochester and the Board wanted to recognize the students who were medal winners. Dr. Shea introduced Walt Whitman High School Principal Kathleen Acker. Ms. Acker stated that DECA is very near to her heart. She noted that she started at Walt Whitman High School as a business teacher. Ms. Acker then introduced DECA's co-advisors, Deanna Kluepfel and Diane Langhorst-Zamow. They thanked the Board of Education for inviting the

DECA Competition Winners: students to the meeting and introduced DECA student president, Nicholas Scover, who spoke about DECA and the competition and introduced the individual medal winners:
(Continued)

Brian Galvin, top ten overall in Accounting Applications
 Richard Rallo, top ten overall in Accounting Applications
 Chris McPartland, top ten on test and role play in Quick Serve Restaurant Management
 Olivia Knott, top ten overall in Food Service Management
 Ashley Sardelli, top ten overall in Food Service Management
 Nicholas Scover, top ten overall in Automotive Services
 Zarmeen Mussa, top ten overall in Principles of Marketing
 Jackie Calamari, top ten overall in Entrepreneurship- Individual
 Sydney Pisano, top ten overall in Hospitality and Tourism

Jackie Calamari was awarded a 1st Place Trophy in Entrepreneurship- Individual

Sydney Pisano was awarded a 2nd Place Trophy in Hospitality and Tourism

Mr. Scover noted that Jackie Calamari and Sydney Pisano are eligible to compete at DECA National competition in Salt Lake City this April.

Announcement Regarding Jim Kaden Being Named NYSSBA Advocate of the Year:

Mr. Nitkewicz announced that Jim Kaden was named the New York State School Board Association Advocate of the Year. Mr. Nitkewicz noted that on Sunday Mr. Kaden was honored at a dinner in Albany. Mr. Nitkewicz stated that he could not think of a more deserving person for this honor. Mr. Nitkewicz noted that Mr. Kaden had been a leader in our district for many years and was an inspiration to many. Mr. Kaden received a standing ovation from all in attendance.

Budget Work Session:

Dr. Shea began his presentation by reviewing answers to last week's questions. Dr. Shea reviewed the budget vote expenses for the actual May 17, 2011, vote and the amount budgeted for 2011-12 and 2012-13. Dr. Shea also reviewed the breakdown for the 1400 series and the tax levy cap calculation without new debt. Dr. Shea also reviewed the history of past unit concessions. Mr. Nitkewicz asked Dr. Shea to explain the difference between a zero increase and a hard freeze. Following his explanation, Dr. Shea called attention to the fact that the daytime security staff who work at Walt Whitman High School took a \$5 an hour pay cut which was not reflected on the PowerPoint presentation.

Dr. Shea reviewed the tax levy calculation and the new tax levy cap law which had been explained at previous meetings. Dr. Shea noted that the tax cap would permit our tax levy to rise \$4,234,144 which is a tax cap increase of 4.22%.

**Budget Work
Session:
(Continued)**

Dr. Shea then stated that the “working” budget amount tonight was \$146,744,492, which was a 4.63% budget increase and a 9.16% tax rate increase. Dr. Shea noted that this amount would change.

Dr. Shea then began his presentation on transportation. Dr. Shea stated that the district owns 49 large buses and 32 vans. The district also contracts out for 23 large buses and 59 vans. Dr. Shea reviewed transportation facts:

121	Daily Routes
487	Daily Trips
7,375	Daily Bus Stops
500	Annual Field Trips
650	Annual Athletic Trips
6,578	Students Transported Daily To and From:
5,977	District’s Seven (7) Schools
520	36 Private/Parochial Schools
81	26 Special Needs Schools

Dr. Shea stated that the total amount for the transportation code for 2012-2013 would be \$8,159,596 which is a decrease of \$102,831 or 1.24%.

Dr. Shea reviewed the transportation codes:

- Code 5510, District Transportation Services, would be decreased by \$102,458 which is a decrease of 2.75%.
- Code 5530, Garage Building, would be decreased by \$20,886 which is a decrease of 5.75%.
- Code 5540, Contract Transportation, would be increased by \$20,513 which is a decrease of .50%.

Dr. Shea stated that the district is considering a change in school hours to save the district money on transportation. Dr. Shea reviewed the current arrival and departure transportation schedule at each school. Dr. Shea noted that three schools need buses during the same time period. Seventy-five vehicles are needed to cover the four buildings. Dr. Shea noted that in the past, the district has looked at spreading out the times so that fewer buses would be used.

Dr. Shea reviewed the Proposed Transportation Reorganization Option A which would:

- Change the arrival and departure times for all schools.
- Reduces number of contract large buses from 23 buses to 6 buses.
- Allows the middle and high school students to arrive at school later.
- Middle school sports may not operate.
- Child Care program would relocate to intermediate schools.
- The savings for Option A would be \$448,239.

**Budget Work
Session:
(Continued)**

Dr. Shea then reviewed the times of arrival and departure times under Option A:

<u>BUILDING (BUSES)</u>	<u>ARR</u>	<u>INSTRUCTION</u>	<u>DEP</u>
BW/MW (41)	7:10	7:20-1:35	1:50
OW/CW (37)	7:50	8:00-2:15	2:25
WWHS (44)	8:30	8:35-3:20	3:25
SMS/SW (38)	9:15	9:20-4:05	4:10

The total cost of transportation using Option A would be \$7,711,357 which is a decrease of \$551,070 or 6.67%.

Dr. Shea reviewed the Proposed Transportation Reorganization Option B which would:

- Save costs, change the arrival and departure times for all the schools
- Reduces number of contract large buses from 23 buses to 6 buses
- Allows the high school students to arrive at school later
- Middle school sports may operate
- The savings for Option B would be \$342,012.

Dr. Shea then reviewed the times of arrival and departure times under Option B:

<u>BUILDING (BUSES)</u>	<u>ARR</u>	<u>INSTRUCTION</u>	<u>DEP</u>
SMS/SW (38)	6:55	7:00-1:45	1:50
OW/CW (37)	8:00	8:10-2:25	2:35
WWHS (44)	8:35	8:40-3:25	3:30
BW/MW (41)	9:40	9:50-4:05	4:10

To total cost of transportation using Option B would be \$7,817,584 which is a decrease of \$444,843 or 5.38%.

Dr. Shea then reviewed the contingent budget. Dr. Shea noted that the new tax law requires the district to remain at the same tax levy as the prior year which is \$100,401,290. Dr. Shea also stated that the required deductions from previous budget laws still remain. The 2012-2013 contingent budget would be \$135,556,006 which is \$4,699,031 less than the current 2011-2012 budget of \$140,255,037.

**Budget Work
Session:
(Continued)**

Working 2012-2013 Budget	\$146,744,492
2011-12 Tax Levy	\$100,401,290
Other Revenues	<u>35,154,716</u>
Total Contingent Budget	<u>\$135,556,006</u>
Required Contingency Reductions	\$11,188,486
Areas that must be taken out:	
- Equipment	\$180,799
- Administrative Cap	312,519
- Community Use of Facilities & Grounds	<u>150,000</u>
	\$643,318
Additional Budget Reductions Needed	\$10,545,168

	<u>2011-2012</u>	<u>2012-2013</u>	<u>Difference</u>	<u>%</u>
Budget	140,255,037	135,556,006	-4,699,031	-3.35
Revenue	39,853,747	35,154,716	-4,699,031	-11.79
Tax Levy	100,401,290	100,401,290	0	0
Assessed Value	2,218.10	2,242.88	24.78	1.12

Dr. Shea reviewed the reductions under consideration:

- Clerical Staff \$473,650
- Building & Grounds Staff with Use of Facilities Limited to One Building 847,230
- Teaching Staff 840,366
- Paraprofessional Staff 140,587
- Administration and Chairs 330,088
- Intra & Extra-murals 107,600
- Middle School Sports 124,156
- JV Sports 116,614
- Varsity Sports 533,893
- No Equipment except IT 17,400
- Extra-Curricular Activities 468,444
- Half Day Kindergarten 593,654
- Transportation Option A 448,239
- Transportation Option B 342,012
- Total Reductions w/Transportation Opt A 5,041,921
- Total Reductions w/Transportation Opt B 4,935,694

Dr. Shea reviewed upcoming budget workshops and vote dates:

<u>Date</u>	<u>Topic</u>
3/21	Programs, Instruction and Staffing I
3/28	Programs, Instruction and Staffing II
4/4	Budget Adoption
5/8	Public Meeting on Budget
5/15	Budget Vote

**Budget Work
Session:
(Continued)**

Following Dr. Shea's presentation, the Board and audience were given an opportunity for questions and discussion.

The following information was requested:

1. Differences in the cost of contracting out buses and the cost of maintaining transportation staff. Which is cheaper?
2. What is the amount of money spent on gasoline fuel for our buses and the fuel we provide for contract buses?
3. More details on debt service.
4. Details on the cost of running Memorial compared to the money received from revenue.

Recess:

Mr. Kaden called for a brief recess.

**Voice of the
Residents:**

Mr. Kaden invited a parent, Diane Hoppe, to speak to the Board. Mrs. Hoppe stated that her child had a medical condition that she felt the bus driver should be made aware of. Mr. Kaden invited Mrs. Hoppe to speak with the Board in Executive Session at the end of the meeting. Mrs. Hoppe agreed to do that.

**Adoption of
Agenda:**

Motion by Mr. Nitkewicz, seconded by Mr. Teresky, be it Resolved that the revised tentative agenda be adopted.
Motion carried unanimously.

**Motion on Minutes
through Schedule
of Bills (Warrants):**

Motion by Mr. Teresky, seconded by Mr. Lupinacci, be it Resolved that the Board of Education of the South Huntington School District approve the following items:

Minutes:

Minutes of Board meeting held on February 15, 2012.

**Schedule of
Investment
Accounts:**

Schedule of Investment Accounts, January 2012, copy made part of these legal minutes, p. 979.

**Treasurer's
Report:**

Treasurer's Report, January 2012, copy made part of these legal minutes, p. 980.

**Monthly Trial
Balance and Bank
Reconciliation:**

Monthly Trial Balance and Bank Reconciliation, January 2012, copy made part of these legal minutes, pp. 981-994.

**Monthly Collateral
Reconciliation:**

Monthly Collateral Reconciliation, January 2012, copy made part of these legal minutes, p. 995.

**Revenue Status
Report, General
Fund:**

Revenue Status Report, General Fund, January 2012, copy made part of these legal minutes, p. 996.

Revenue Status Report, School Lunch Fund:	Revenue Status Report, School Lunch Fund, January 2012, copy made part of these legal minutes, p. 997.
Revenue Status Report, Special Aid Fund:	Revenue Status Report, Special Aid Fund, January 2012, copy made part of these legal minutes, p. 998.
Revenue Status Report, Capital Fund:	Revenue Status Report, Capital Fund, January 2012, copy made part of these legal minutes, p. 999.
Budget Status Report (Expenditures) General Fund:	Budget Status Report (Expenditures), General Fund, January 2012, copy made part of these legal minutes, pp. 1000-1004.
Budget Status Report (Expenditures) School Lunch Fund:	Budget Status Report (Expenditures), School Lunch Fund, January 2012, copy made part of these legal minutes, p. 1005.
Budget Status Report (Expenditures) Special Aid Fund:	Budget Status Report (Expenditures), Special Aid Fund, January 2012, copy made part of these legal minutes, p. 1006.
Budget Status Report (Expenditures) Capital Fund:	Budget Status Report (Expenditures), Capital Fund, January 2012, copy made part of these legal minutes, pp. 1007-1008.
Budgetary Transfer Report:	Budgetary Transfer Report, January 2012, copies made part of these legal minutes, p. 1009.
Tax Levy Schedule:	Tax Levy Schedule, January 2012, copy made part of these legal minutes, p. 1010.
Library Tax Levy:	Library Tax Levy, January 2012, copy made part of these legal minutes, p. 1010.
Extraclassroom Activity Fund Report:	Extraclassroom Activity Fund Report, January 2012, copy made part of these legal minutes, pp. 1011-1014.

Bids: The following bids, as recommended by Administration on schedules made part of these legal minutes, pp. 1015-1016.

Smallwares	Schedule 12-33
Miscellaneous Large Equipment	12-34

Schedule of Bills (Warrants):	General Fund	Warrant 81	\$ 94,490.00
	"	82	152,199.41
	"	83	42.82
	"	V082	(43.14)
	School Lunch	35	55,309.86
	Special Aid	33	84,965.97
	"	34	600.00

Approved – Board Packet of March 2, 2012

General Fund	Warrant 80	\$242,349.98
"	V080	(135.00)
Special Aid	32	7,622.04
Capital Reserve Bond	35	9,808.04

Vote on Minutes through Schedule of Bills (Warrants): Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.
 Motion carried unanimously.

- Communications:**
1. Letter from Dr. Michael J. Mensch, Western Suffolk BOCES, re Notice of Annual Meeting
 2. Memo from James March, Nassau-Suffolk School Boards Association, re NYSSBA Advocate of the Year

SHEF P.I.E. Grant Donation: Motion by Mr. Teresky, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves P.I.E. Grants in the amount of \$1,274 for the following projects: E-Readers in the Classroom submitted by Kelly Crocco and Physical Education/Music Portable PA System submitted by Paul Kosak.
 Motion carried unanimously.

Maplewood Comprehensive Educational Plan: Motion by Mr. Nitkewicz, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the Comprehensive Educational Plan for Maplewood Intermediate School.
 Motion carried unanimously.

Field Trip Requests: Motion by Mr. Teresky, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the field trip request to the Hispanic Youth Leadership Institute on March 24-26, 2012, in Albany, New York and the field trip request to Six Flags Great Adventure on May 24, 2012, in Jackson, New Jersey.
 Motion carried unanimously.

Establishment of the Donn Haber Sportsmanship Scholarship:

Motion by Mrs. Briefff, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the establishment of the Donn Haber Sportsmanship Scholarship in the amount of \$500 to be awarded annually to a graduating senior who has participated on the tennis or badminton teams. Motion carried unanimously.

Request to Remain in South Huntington Schools:

Motion by Mrs. LaCara, seconded by Mr. Lupinacci, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the request to remain in South Huntington Schools, a copy of the request made part of these legal minutes, p. 1017. Motion carried unanimously.

Recommendations for Placement by CSE/CPSE:

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated January 26, February 1, 7, 8, 10, 13, 14, 15, 16, 17, February 27, 29, March 1, 2 and 5, 2012, and the Committee on Preschool Special Education dated February 15 and 28, 2012, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 1018-1029. Motion carried unanimously.

Personnel:

Motion by Mr. Lupinacci, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 1030-1037, and authorizes implementation thereof:

Schedule 6 – Temporary Replacement Appointments (Instructional)

Schedule 8 – Coaching/Extracurricular Appointments (Instructional)

Schedule 10 – Terminations (Instructional)

Schedule 15 – Terminations (Non-Instructional)

Schedule 16 – Leaves of Absence (Non-Instructional)

Schedule 19 – Temporary/Seasonal Appointments (Non-Instructional)

Schedule 23 – Substitute Employees (Instructional)

Schedule 24 – Substitute Employees (Non-Instructional)

Motion carried unanimously.

Information and Reports:

1. **Confidential** memo from Ingerman Smith, LLP re a personnel matter
2. Memo to Dr. Shea from Ms. Acker re Honored Students
3. Memo to Dr. Shea from Mrs. Occhiogrosso re TAN from Internal Revenue Service
4. **Confidential** letter from Lynn Grossman re a personnel matter
5. Personnel Postings (7)

**Information and Reports:
(Continued)**

6. *Countrywood Chronicle*, March 2012
7. *March Newsletter*, Birchwood Intermediate School
8. *The Silas Scoop*, March 2012
9. Letter to Parent or Guardian from Mrs. Lewis re dates of the NYS ELA and Math Assessment exams
10. News articles: *The Long-Islander*, 3-8-12

In envelopes:

1. Audit Committee Agenda, 3-12-12

Information Sent to Board Week Ending March 2, 2012

1. Memo to Dr. Shea from Mrs. Occhiogrosso re Facilities Committee Agenda, 3-5-12
2. Letter to Junior Parents/Guardians from Ms. Acker re Junior Prom
3. Letter to Senior Parent/Guardian from Ms. Acker re failing or withdrawing from courses during second semester
4. Memo to the Board of Education from Ms. Harris re A Parent's Guide – Transition from Preschool (CPSE) to Kindergarten (CSE)
5. Letter to Dr. Shea from Ms. Robins re invitation to the National Junior Honor Society Induction Ceremony
6. Letter to Parent/Guardian from Ms. Lewis re retirement
7. **Confidential** letter from Dr. Rosenberg re a personnel matter
8. **Confidential** Letter from Mrs. Regan re a personnel matter
9. Letter to Parents of Present Fifth-Graders from Mrs. Lewis re 5th Grade Parent Orientation Night
10. Personnel Postings (2)
11. March Calendar, Oakwood Primary Center
12. Suggestion (1), Walt Whitman High School
13. Letter to Colleague from Mary J. O'Hagan, N-SSBA, re nominations for the 2012 Distinguishes Service Award and Silver Bullet Award
14. News articles: *The Long-Islander*, 2-23-12 and 3-1-12
15. Calendar of Events, March 2012

Committee Updates:

None given.

Comments from Board Members and Staff:

Mr. Lupinacci stated that April 15 is the deadline for Hall of Fame nominations. He encouraged the members of the audience to send in nominations as the date is fast approaching. Mr. Lupinacci noted that the committee has begun receiving applications. Mr. Lupinacci also noted that Homecoming would be on October 20 and the Hall of Fame ceremony would be held then.

Mrs. Brieff noted that SHEF would be having a fundraiser at OHEKA Castle on April 25. Mrs. Brieff encouraged all to attend and stated that it was important to support SHEF. Mrs. Brieff also stated that she and Mr. Kaden attended the legislative conference in Albany last weekend. Mrs. Brieff gave a brief overview which included Senator Flanagan's work on

**Comments from
Board Members
and Staff:
(Continued)**

unfunded mandate relief and a legal change that would have those who applied for public assistance automatically put on the free and reduced lunch list. Mrs. Brieff noted that it was important to keep advocating. Mrs. Brieff feels it does help and she thinks it's very worthwhile.

**Voice of the
Residents:**

Visitors were invited to participate.

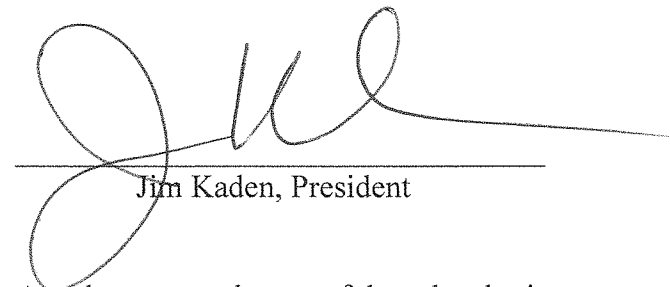
Executive Session:

Motion by Mr. Lupinacci, seconded by Mrs. LaCara, be it Resolved that the Board of Education go into Executive Session to discuss a confidential student matter.
Motion carried unanimously.

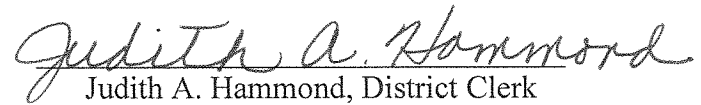
Motion by Mr. Teresky, seconded by Mr. Lupinacci, be it Resolved that the Executive Session be adjourned.
Motion carried unanimously.

Adjournment:

The meeting was declared adjourned at 10:30 p.m.



Jim Kaden, President



Judith A. Hammond, District Clerk

Attachments made part of these legal minutes, pages 979 through 1037.