

A regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, August 15, 2012, in the Board Room (#110) of the Administration Building, 60 Weston Street, Huntington Station, New York.

Present: Board Members:

President

Vice President

Mr. Kaden
Mr. Ciappetta
Mrs. Brieff
Mrs. LaCara
Mr. Lupinacci
Mr. Nitkewicz

Staff:

Superintendent of Schools

Asst. Supt. for Student Services

Asst. Supt. for Instruction & Curriculum

Asst. Supt. for Personnel & District Services

Interim Business Administrator

District Clerk

Dr. Bennardo
Ms. Harris
Dr. Eagen
Dr. Centamore
Mr. Light
Mrs. Hammond

Absent: Board Member

Mrs. DeGaetano

Call to Order: Mr. Kaden opened the meeting at 6:00 p.m.

Executive Session: Motion by Mr. Nitkewicz, seconded by Mr. Lupinacci, be it Resolved that the Board go into Executive Session to discuss the employment history of a particular person.
Motion carried unanimously.

Motion by Mrs. Brieff, seconded by Mr. Ciappetta, be it Resolved that the Executive Session be adjourned.
Motion carried unanimously.

Mr. Kaden opened the Business Meeting at 7:45 p.m. and led the audience in the Pledge of Allegiance.

Building Closing Study:

Mr. Kaden noted that at the last Board meeting, the Board had requested two presentations. An overview of the building closing study and the transportation study. Dr. Bennardo introduced Joan Townley of Western Suffolk BOCES. Ms. Townley stated that BOCES had done over 860 studies since 1985 with 100.2% accuracy for the 2010-2011 school year. Ms. Townley noted that each district is unique with distinct patterns and characteristics which impact enrollment trends. Ms. Townley reviewed the study components:

1. Demographic Analysis
 - a. population trends/characteristics
 - b. births analysis
 - c. local planning agencies
 - d. real estate transactions
 - e. non-public school trends

**Building Closing
Study: (Continued)**

2. Enrollment
 - a. historical district and school building enrollment trends
 - b. birth persistence methodology to determine future Kindergarten cohorts
 - c. cohort survival to determine student migration patterns
3. Facilities
 - a. analysis of how each space in each building is used
 - b. tours of each building
 - c. meeting with building/central office administrators
 - d. floor plans are examined
 - e. capacity is developed
4. Options
 - a. using capacity that was developed with projected enrollment
 - b. explore the options that the district wants to consider
 - c. suggest other options that may become apparent

Following Ms. Townley's presentation, the Board members were given an opportunity for questions and discussion.

**Transportation
Study:**

Dr. Bennardo introduced Tim Ammon, Vice President of Management Partnership Services, Inc. (MPS). Mr. Ammon noted that the MPS main office is located in Rockville, Maryland. Mr. Ammon stated that MPS had completed more than 250 projects in twenty-six states and Canada. Twelve of those projects were in New York with five of them on Long Island that had similar scopes of service. Mr. Ammon stated that MPS would use a combination of quantitative and qualitative processes to evaluate the efficiency and effectiveness of our transportation operation. Mr. Ammon reviewed a summary of the proposed approach MPS would use:

1. Establish the Baseline
 - management and policy review
 - cost analysis
 - performance assessment
 - operational review
2. Evaluate Alternatives
 - changes in current practices (efficiency alternatives to current operations)
 - changes in method of service delivery (outsourcing analysis)
 - changes in programs and policies
3. Assess Implementation Requirements
 - cost and service implications

Mr. Ammon concluded his presentation with a review of the timeline for the project. Following Mr. Ammon's presentation, the Board members were given an opportunity for questions and discussion.

- Recess:** Mr. Kaden called for a brief recess while contact was made with Christopher Andrews of Transportation Advisory Services through SKYPE.
- Presentation of Gift:** Dr. Bennardo stated that we were sad to see Tim Eagen go but we wished him well in his new position at the Plainview-Old Bethpage School District. Dr. Bennardo noted that Dr. Eagen had served the district well and was leaving with love in his heart for South Huntington and all of our good wishes. Mr. Kaden presented Dr. Eagen with a beautiful picture to hang in his new office. Dr. Eagen received a standing ovation from all in attendance.
- Transportation Study: (Continued)** Dr. Bennardo introduced Christopher Andrews, Senior Consultant of Transportation Advisory Services (TAS), who was on SKYPE. Mr. Andrews stated that TAS had been in business since 1987 and had conducted 450 transportation studies for school districts in nineteen states. Mr. Andrews noted that TAS would conduct a full-program review including management, routing schedules, transportation policies and procedures, finances, bus stops, student ride time and labor agreements. TAS would also look into management options if doing all in-house transportation or continuing with transportation as currently operates. Mr. Andrews noted that TAS would review any impact the Taylor Law would have and any PERB objections. Mr. Andrews stated that TAS would also look into any impact the National Health Care policy would have on future contracts.
- Mr. Andrews concluded his presentation with a review of the timeline for the project and noted that TAS would provide updates and suggestions throughout the course of their review. Following Mr. Andrews' presentation, the Board members were given an opportunity for questions and discussion.
- Adoption of Agenda:** Motion by Mr. Nitkewicz, seconded by Mr. Lupinacci, be it Resolved that the revised tentative agenda be adopted.
Motion carried unanimously.
- Motion on Minutes through Schedule of Bills (Warrants):** Motion by Mr. Nitkewicz, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:
- Minutes:** Minutes of Board meeting held on June 13 and 22, 2012
- Schedule of Investment Accounts:** Schedule of Investment Accounts, June 2012, copy made part of these legal minutes, p. 179.
- Treasurer's Report:** Treasurer's Report, June 2012, copy made part of these legal minutes, p. 180.

Monthly Trial Balance and Bank Reconciliation:	Monthly Trial Balance and Bank Reconciliation, June 2012, copy made part of these legal minutes, pp. 181-194.
Monthly Collateral Reconciliation:	Monthly Collateral Reconciliation, June 2012, copy made part of these legal minutes, p. 195.
Revenue Status Report, General Fund:	Revenue Status Report, General Fund, June 2012, copy made part of these legal minutes, p. 196.
Revenue Status Report, School Lunch Fund:	Revenue Status Report, School Lunch Fund, June 2012, copy made part of these legal minutes, p. 197.
Revenue Status Report, Special Aid Fund:	Revenue Status Report, Special Aid Fund, June 2012, copy made part of these legal minutes, p. 198.
Revenue Status Report, Capital Fund:	Revenue Status Report, Capital Fund, June 2012, copy made part of these legal minutes, p. 199.
Budget Status Report (Expenditures) General Fund:	Budget Status Report (Expenditures), General Fund, June 2012, copy made part of these legal minutes, pp. 200-204.
Budget Status Report (Expenditures) School Lunch Fund:	Budget Status Report (Expenditures), School Lunch Fund, June 2012, copy made part of these legal minutes, p. 205.
Budget Status Report (Expenditures) Special Aid Fund:	Budget Status Report (Expenditures), Special Aid Fund, 206, copy made part of these legal minutes, p. 206.
Budget Status Report (Expenditures) Capital Fund:	Budget Status Report (Expenditures), Capital Fund, June 2012, copy made part of these legal minutes, pp. 207-208.
Budgetary Transfer Report:	Budgetary Transfer Report, June 2012, copies made part of these legal minutes, p. 209.
Tax Levy Schedule:	Tax Levy Schedule, June 2012, copy made part of these legal minutes, p. 210.

Library Tax Levy: Library Tax Levy, June 2012, copy made part of these legal minutes, p. 210.

Extraclassroom Activity Fund Report: Extraclassroom Activity Fund Report, June 2012, copy made part of these legal minutes, pp. 211-218.

Claims Audit Report: Claims Audit Report, June 2012, copy made part of these legal minutes, pp. 219-223.

Bids: The following bids, as recommended by Administration on schedules made part of these legal minutes, pp. 224-225.

Memorial Electric Service Upgrade	Schedule 13-06C
WWHS Performing Arts Center Painting	13-37

Schedule of Bills (Warrants):	General Fund	Warrant 8	\$ 931,480.92
	"	V007	(1,039.00)
	"	V008	(168.55)
	Special Aid	3	55,549.24
	Capital Reserve Bond	3	404,944.12

Approved – Board Packet of August 3, 2012

General Fund	Warrant 7	\$134,588.62
Special Aid	2	12,698.79
Capital Reserve Bond	2	543,400.00

Approved – Board Packet of July 27, 2012

General Fund	Warrant 5	\$1,296,958.19
"	6	11,666.67
Special Aid	1	2,635.98
Capital Reserve Bond	1	139,110.43

Approved – Board Packet of July 20, 2012

2011-2012

General Fund	Warrant 131	\$515,841.57
"	V130	(63.96)
School Lunch	57	7,465.56
Special Aid	52	186,535.74
Capital Reserve Bond	52	2,307.46
Scholarship	9	1,000.00

2012-2013

General Fund	2	400.00
"	3	400.27
"	4	281.30
"	V0003	(48.00)

**Schedule of Bills
(Warrants):
(Continued)**

Approved – Board Packet of July 13, 2012

2011-2012

General Fund	Warrant 130	\$223,882.81
"	V129	(70.00)
School Lunch	55	49,610.11
"	56	194.71
Special Aid	51	42,090.94
"	V031	(29,428.75)
Capital Reserve (Bond)	51	67,402.55

2012-2013

General Fund	1	1,990,312.29
School Lunch	1	184.49

**Vote on Minutes
through Schedule
of Bills (Warrants):**

Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.
Motion carried unanimously.

Change Orders:

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington School District approve Change Order No. G2 for the Birchwood Interior Renovation, a decrease to North Star Concrete Construction Corp. in the amount of \$10,500, copy made part of these legal minutes, p. 226.
Motion carried unanimously.

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington School District approve Change Order No. G1 for the Administration Building, an increase to North Star Concrete Construction Corp. in the amount of \$28,806.75, copy made part of these legal minutes, p. 227.
Motion carried unanimously.

**Contract
Extensions:**

Motion by Mr. Nitkewicz, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the following contract extensions, a copy made part of these legal minutes, pp. 228-229.

- Contract Transportation (Athletic/Class Field Trips) #13-68
- Contract Transportation (Bus Attendants/Driver Assistant) #13-36

Motion carried unanimously.

**Participation in
The National
School Lunch
Program:**

Motion by Mrs. Brieff, seconded by Mr. Lupinacci, be it Resolved that the Board of Education continue participation in The National School Lunch Program for the 2012-2013 school year.
Motion carried unanimously.

**Eligibility Guidelines
and the Policy
Statement for the
Free & Reduced
Meal Program:**

Motion by Mr. Ciappetta, seconded by Mrs. LaCara, be it Resolved that the Board of Education adopt the income Eligibility Guidelines and the Policy Statement for the Free and Reduced Meal Program for the 2012-2013 school year.
Motion carried unanimously.

SHTA Mini-Grant Application:

Motion by Mrs. Brieff, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby accepts the donation from the Oakwood PTA of \$684 for the purchase of a projector to be used with the SmartBoard that is being purchased through the previously approved SHTA Mini-Grant award. Motion carried unanimously.

DASA Coordinators for 2012-2013:

Motion by Mrs. LaCara, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves and authorizes the following DASA Coordinators for the 2012-2013 school year:

- Jacqueline Harris, Assistant Superintendent for Student Services, District Office and SHIP
- Barbara Kenney, Principal, Countrywood Primary Center
- Eileen Kerrigan, Principal, Oakwood Primary Center
- Vito D'Elia, Principal, Maplewood Intermediate School
- Anthony Ciccarelli, Principal, Birchwood Intermediate School
- Stephen Toto, Principal, Silas Wood Sixth-Grade School
- Faye Robins, Principal, and Anthony Sansotta, Assistant Principal (designee), Stimson Middle School
- Kathleen Acker, Principal, and Scott Muller, Ed.D., Assistant Principal (designee), Walt Whitman High School

Motion carried unanimously.

OMNI Group P3 Preferred Provider Plan:

Motion by Mr. Lupinacci, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby accepts the new OMNI Group P3 Preferred Provider Plan Limited; and

Be it Further Resolved, that Jackson National Life be eliminated from our list of eligible providers for future enrollments.

Motion carried unanimously.

Recommendations for Placement by CSE/CPSE:

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated March 5, 12, 15, 16, 21, 22, 23, 26, 27, 28, 29, April 2, 3, 18, 20, 23, 25, 30, May 1, 4, 7, 9, 14, 15, 16, 18, 23, 31, June 6, 7, 8, 13, 18, 20, 21, July 18 and 30, 2012, and the Committee on Preschool Special Education dated June 15, 19, July 10, 20, 31 and August 1, 2012, and Transition to CSE dated June 15, July 10 and 11, 2012, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 230-259.

Motion carried unanimously.

**Requests to Start
School Year in
South Huntington:**

Motion by Mrs. Briefff, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the requests to start the school year in the South Huntington School District, a copy of the requests made part of these legal minutes, p. 260-261.
Motion carried unanimously.

**Confidential
Student Resolution:**

Motion by Mr. Nitkewicz, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves a stipulation of settlement dated August 15, 2012, with a student known to the Board, which involves settlement of a due process complaint dated June 22, 2012.
Motion carried 4-2, with Mr. Ciappetta and Mr. Lupinacci opposed.

Personnel:

Motion by Ms. Briefff, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 262-274, and authorizes implementation thereof:

- Schedule 1 – Abolition of Positions (Instructional)
 - Schedule 2 – Probationary Appointments (Instructional)
 - Schedule 5 – Part-time Appointments (Instructional)
 - Schedule 6 – Summer School Appointments (Instructional)
 - Schedule 7 – Temporary Replacement Appointments (Instructional)
 - Schedule 9 – Coaching/Extracurricular Appointments (Instructional)
 - Schedule 11 – Terminations (Instructional)
 - Schedule 13 – Salary Change (Instructional)
 - Schedule 16 – Terminations (Non-Instructional)
 - Schedule 19 – Temporary/Seasonal Appointments (Non-Instructional)
 - Schedule 20 – Re-Appointments (Non-Instructional)
 - Schedule 22 – Substitute Employee Appointments (Instr./Non-Instr.)
- Motion carried unanimously.

Approved – Board Packet of August 3, 2012

- Schedule 13 – Salary Change (Instructional)
- Schedule 19 – Temporary/Seasonal Appointments (Non-Instructional)

Approved – Board Packet of July 27, 2012

- Schedule 2 – Probationary Appointments (Instructional)
- Schedule 6 – Summer School Appointments (Instructional)
- Schedule 7 – Temporary Replacement Appointments (Instructional)
- Schedule 13 – Salary Change (Instructional)

Approved – Board Packet of July 20, 2012

- Schedule 2 – Probationary Appointments (Instructional)
- Schedule 6 – Summer School Appointments (Instructional)
- Schedule 11 – Terminations (Instructional)
- Schedule 20 – Re-Appointments (Non-Instructional)

Information and Reports:

1. Letter to Parent/Guardian from Ms. Acker re Kaplan SAT Prep Program
2. Memo to the Board of Education from Ms. Robins re Second Summer Mailing Packet
3. Letter to Parents and Guardians from Mr. Toto re new school year
4. News articles: *The Long-Islander*, 8-9-12

Information Sent to Board Week Ending August 3, 2012

1. **Confidential** letter from Mr. Venator re a personnel matter
2. **Confidential** memo from Ingerman Smith, L.L.P. re a personnel matter
3. Memo to Dr. Bennardo from Mr. Light re Capital Project Update
4. First Parent Mailing from Silas Wood Sixth Grade Center
5. Personnel Postings (3)
6. Invitation to Eagle Scout Court of Honor

Information Sent to Board Week Ending July 27, 2012

1. **Confidential** letter from Daniel Michels re a personnel matter
2. Memo to the Board of Education from Ms. Robins re First Summer Mailing Packet
3. Personnel Posting (1)
4. Flyer re Nassau-Suffolk School Boards Association Resolutions Dinner Meeting to be held on Thursday, October 4, 2012
5. News articles: *The Long-Islander*, 7-26-12

Information Sent to Board Week Ending July 20, 2012

1. Congratulatory letter to Dr. Bloom from Dr. Eagen re being named the 2012 recipient of The Dr. Gerald DeMauro Award
2. Memo to Dr. Bennardo from Mr. Light re Donation of Trees
3. Memo to Dr. Bennardo from Mr. Light re Facilities Committee Agenda

Information Sent to Board Week Ending July 13, 2012

1. Memo to Dr. Bennardo from Mr. Light re Capital Project Update
2. Memo to Dr. Bennardo from Mr. Light re Meeting Minutes of Facilities Committee meeting held on June 11
3. Letter to Walt Whitman High School Freshman from Ms. Acker re scheduling an appointment with one of the high school administrators
4. Letter to Parents or Guardians from Ms. Acker re Code of Conduct
5. Personnel Postings (3)

Committee Updates:Facilities

Mr. Ciappetta reported that the Facilities Committee met on July 25 and discussed the following:

- WWHS Track Repair – the committee met on the track to view the repair work that needed to be done. A discussion was held on the cost of the repairs. It was the decision of the committee to go

**Committee
Updates:
(Continued)**

with cutting and patching the track. It was noted that LandTek would do the job.

- Memorial Electrical Bid
- Change Orders
- Rebates for LIPA and National Grid – The District should get approximately \$800,000 in rebates.
- Use of Facilities for Elementary Schools – This would be discussed further at the next Facilities Committee meeting.

**Comments from
Board Members
and Staff:**

Mr. Ciappetta stated that he would like to see a presentation on the work that was done over the summer. Mr. Ciappetta would also like to see a study on the success of the NWEA online assessment program.

Mr. Kaden asked how the District was doing closing out the summer projects. Mr. Light stated that the projects were going very well. Mr. Light noted that they were expecting a delivery of tiles for Oakwood next week. Mr. Kaden asked if the paving had been done and Mr. Light responded that it had. Mr. Light also noted that the handling of the rooms at Maplewood had been turned over to the custodians for preparation of the new school year. The doors were scheduled to go in next week. Mr. Light stated that the elevator shafts were in but the elevators would not be operational until November. Mr. Light also reported that the electric work would be completed and the panels were in place. Mr. Light noted that the electric pole by the parking lot at the District Office was behind a lot of vegetation but LIPA was able to install a new pole. Mr. Light also noted that the parking lot at Maplewood was being ripped up. Mr. Light reported that all projects were moving forward and the District was in good shape.

Mr. Ciappetta stated that there would be a SHEF meeting Thursday night at 7:30 p.m. in the Board Room at the District Office. Mr. Ciappetta noted that SHEF was looking to increase their membership.

Mr. Kaden stated that the Board Retreat was scheduled for this weekend. Mr. Kaden noted that one of the items the Board would be discussing was goals for next year.

Mr. Kaden noted that it was announced that Target would be taking over the Lowes spot on Jericho Turnpike.

**Voice of the
Residents:**

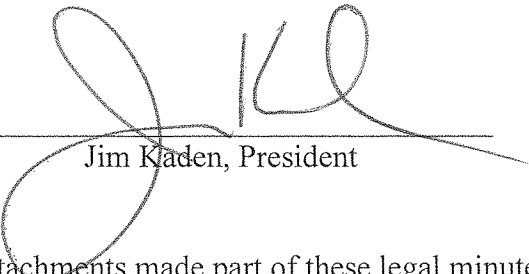
Visitors were invited to participate.

Executive Session:

Motion by Mrs. LaCara, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education go into Executive Session to discuss the employment history of a particular person.
Motion carried unanimously.

Executive Session: Motion by Mrs. Brieff, seconded by Mrs. LaCara, be it Resolved that the
(Continued) Executive Session be adjourned.
Motion carried unanimously.

Adjournment: The meeting was declared adjourned at 11:05 p.m.



Jim Kladen, President



Judith A. Hammond, District Clerk

Attachments made part of these legal minutes, pages 179 through 274.