

A regular meeting of the Board of Education of South Huntington Union Free School District was held on Wednesday, September 18, 2013, in the Gymnasium of the Silas Wood Sixth Grade Center, 23 Harding Place, Huntington Station, New York.

**Present:**      **Board Members:**

President

Vice President

Mr. Kaden

Mr. Ciappetta

Mrs. Brieff

Mrs. Carey

Mrs. DeGaetano

Mrs. LaCara

Mr. Nitkewicz

**Staff:**

Superintendent of Schools

Deputy Superintendent

Asst. Supt. for Personnel & District Services

Interim Business Administrator

Supervisor of Assessment and Technology

District Clerk

Dr. Bennardo

Ms. Harris

Dr. Centamore

Mr. Light

Dr. Bloom

Mrs. Hammond

**Call to Order:**      Mr. Kaden opened the Business Meeting at 7:35 p.m. and led the audience in the Pledge of Allegiance.

**Project  
Excel/Summer  
Youth Employment  
Program  
Recognition:**      Ms. Harris noted that the Board of Education's acknowledgement of our phenomenal Project Excel students was one of the most exciting nights of the school year for her. Ms. Harris then introduced Assistant Vice President for Community Development Robert Suarez and Business Development Representative Ever Martinez from the Bethpage Federal Credit Union and presented each with a certificate of appreciation for all their time and effort mentoring our Project Excel students during their visit to the corporate headquarters of Bethpage Federal Credit Union. Ms. Harris also introduced and thanked David Perkins, Project Excel Coordinator, and his wife, Debbie, who volunteered her time to the program. Mr. Perkins stated that he was very honored to be at the Board meeting. Mr. Perkins thanked the Board of Education for allowing the program to exist and acknowledged all of the parents for their support. Mr. Perkins also thanked the administration, especially Ms. Harris, and all of the supervisors of the students. Mr. Perkins also acknowledged the help of his wife. Mr. Perkins stated that he was very proud of the accomplishments of the students. Mr. Perkins noted that the students learned the importance of hard work and embracing differences. Mr. Perkins stated that the students worked in various capacities such as clerical, custodial and working with children in the Summer Special Education Program.

Mr. Perkins then introduced four of the students. Tyler Gianchetta performed an original song accompanied by the dulcimer. Destinee

**Project  
Excel/Summer  
Youth Employment  
Program  
Recognition:  
(Continued)**

Felder, Christopher Corbin and Diamond Garcia read essays about their experiences during the summer program. Mr. Perkins then introduced the supervisors, Kevin Kennedy, Jim Wright, Jared Bloom, Jacqueline Harris and Matthew Krivoshey who presented certificates to the students under their supervision.

A group photo was then taken of the students with the Board and administrators.

**BoardDocs Web  
Demonstration:**

There was a brief web presentation by BoardDocs representative Laura Vautour. BoardDocs is a cloud-based program for paperless management of Board packets, agendas, minutes, access information and the actual handling of the Board meeting. Following the presentation, the Board and audience were given an opportunity for questions and discussion.

**Guests and  
Delegations:**

Mrs. Carey moved, with a second from Mrs. LaCara, to amend the agenda to move the guest speakers from Video Design Software to this portion of the meeting.  
Motion carried unanimously.

Anthony Ferrante and Ted Mincer of Video Design Software (U.S.), Inc. addressed the Board with regard to the services their company provides. Video Design Software is interested in leasing space in the old library building at 2 Melville Road. Messrs. Ferrante and Mincer gave a brief overview of their company.

**Summer and Bond  
Projects  
Update/Possible  
Projects:**

Saverio Belfiore of H2M reviewed the projects and provided photos of the work done over the past ten years of the bond:

- 2003-2004
  - Parking Lot Expansion at Countrywood
  - District Wide Fiber Optics
  - Roofing replacements at Whitman, Stimson and Countrywood
  - Track re-surfacing at Whitman
  - Fuel tank replacement at Stimson
  - Boiler upgrades at Whitman and Memorial
  - Window replacement at Memorial
  - HVAC upgrades at the library
  - Water service upgrades at Birchwood
  - Construction Total: \$3,792,000
- 2004-2005
  - Sanitary drainage system and stair guards at Maplewood
  - Fuel tank upgrade at Silas Wood
  - Roofing replacements at Stimson, Whitman, Birchwood and Silas Wood
  - P.A. & master clock replacement at Whitman
  - Structural repairs and renovation of interior finishes at

**Summer and Bond  
Projects  
Update/Possible  
Projects:  
(Continued)**

- Stimson
  - Vestibule and door replacement at Oakwood
  - Structural repairs, stair guards and new cafeteria flooring at Silas Wood
  - Exterior door and site sanitary system replacement at Birchwood
  - New playground at Oakwood
  - Fuel tank replacement at Oakwood
  - Structural repairs at Whitman
  - Construction Total: \$4,522,000
- 2005-2006
  - Guidance Office renovation at Whitman
  - New playground at Countrywood
  - North gym/locker room renovation at Whitman
  - Roofing replacement at Oakwood, Maplewood and the former library
  - Fuel tank replacement at Memorial and Maplewood
  - Fire alarm upgrades at Memorial
  - HVAC upgrades at Stimson
  - Site sanitary upgrades at Whitman
  - Construction Total: \$4,433,000
- 2006-2007
  - Roofing replacement at Memorial
  - HVAC roof fan renovation at Memorial
  - P.A. and master clock replacement at Countrywood and Maplewood
  - Fuel tank replacement at Birchwood
  - New playground at Maplewood
  - Site sanitary upgrade at Silas Wood
  - North gym canopy at Whitman
  - Construction Total: \$2,471,000
- 2007-2008
  - Athletic field renovation at Whitman
  - Interior finishes and corridor lockers at Whitman
  - Roofing replacement at the District Office
  - New playground at Birchwood
  - Construction Total: \$4,927,000
- 2008-2009
  - Electric service upgrades at Whitman, Countrywood and Maplewood
  - New transportation garage
  - Library renovation at Whitman
  - Performing Arts Center lobby at Whitman
  - South gym locker room renovation at Whitman
  - Construction Total: \$7,378,000

**Summer and Bond  
Projects  
Update/Possible  
Projects:  
(Continued)**

- 2009-2010
  - Water main replacements at Silas Wood, Maplewood and Whitman
  - Paumonok Road site improvements
  - Tennis court upgrades at Whitman
  - Sanitary system upgrades at Whitman and Maplewood
  - Renovation of interior finishes at Stimson
  - Construction Total: \$2,472,000
- 2010-2011
  - Electric service upgrades at Birchwood, Oakwood and Stimson
  - Tennis court upgrades at Stimson
  - Interior finish renovations at the District Office
  - Gymnasium renovation at Memorial
  - Parking lot and interior finish upgrades at Countrywood
  - Interior finish renovations and elevator addition at Birchwood
  - Water main replacements at Countrywood and Stimson
  - Fuel tank replacements at Whitman and Countrywood
  - Construction Total: \$5,436,000
- 2011-2012
  - Parking lot upgrades and renovation of interior finishes at Maplewood
  - Parking lot upgrades and renovation of interior finishes at Oakwood
  - Elevator addition at Maplewood
  - Elevator addition at Oakwood
  - Electric service upgrades at Memorial, Silas Wood and the District Office
  - Construction Total: \$3,895,000
- 2012-2013
  - Renovation of interior finishes at Silas Wood
  - Construction total: \$850,000
    - Pending Projects:
      - Toilet renovation at Memorial
      - Exterior lighting at Birchwood
      - District wide safety upgrades
      - Construction Budget: \$435,000
- EXCEL Projects
  - Public address/master time clock upgrades at Silas Wood, Birchwood and Oakwood
  - Elevator addition at Silas wood
  - Fuel oil tank replacement at the District Office
  - Toilet renovation at the District Office
  - District wide telephone upgrades
  - EXCEL Totaling: \$1,900,000

**Summer and Bond  
Projects  
Update/Possible  
Projects:  
(Continued)**

Mr. Belfiore concluded his presentation with a bond cost summary:

- Total authorization: \$54.7 million
- Estimated construction cost: \$42 million
- 100 projects: 10 years
- Current construction cost: \$41 million
- 2010 EXCEL Aid: \$1.9 million

Following Mr. Belfiore's presentation, the Board and audience were given an opportunity for questions and discussion.

Mr. Kaden asked Mr. Belfiore for his opinion as to the amount of money the Board should put in the budget each year for capital improvements. Mr. Belfiore suggested \$1.2 - \$1.5 million. Mr. Kaden noted that, unfortunately, during tight budget times, the maintenance budget is usually one of the first items to be cut. The Board agreed that prioritizing future capital projects would be a good role for the Facilities Committee.

**Adoption of  
Agenda:**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the revised tentative agenda be adopted.  
Motion carried unanimously.

**Motion on Minutes  
through Schedule  
of Bills (Warrants):**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District approve the following items:

**Minutes:**

Minutes of Board meeting held on August 14, 2013.

**Schedule of  
Investment  
Accounts:**

Schedule of Investment Accounts, July 2013, copy made part of these legal minutes, p. 343.

**Treasurer's  
Report:**

Treasurer's Report, July 2013, copy made part of these legal minutes, p. 344.

**Monthly Trial  
Balance and Bank  
Reconciliation:**

Monthly Trial Balance and Bank Reconciliation, July 2013, copy made part of these legal minutes, pp. 345-358.

**Monthly Collateral  
Reconciliation:**

Monthly Collateral Reconciliation, July 2013, copy made part of these legal minutes, p. 359.

**Revenue Status  
Report, General  
Fund:**

Revenue Status Report, General Fund, July 2013, copy made part of these legal minutes, p. 360.

**Revenue Status  
Report, School  
Lunch Fund:**

Revenue Status Report, School Lunch Fund, July 2013, copy made part of these legal minutes, p. 361.

**Revenue Status Report, Special Aid Fund:** Revenue Status Report, Special Aid Fund, July 2013, copy made part of these legal minutes, p. 362.

**Budget Status Report (Expenditures) General Fund:** Budget Status Report (Expenditures), General Fund, July 2013, copy made part of these legal minutes, pp. 363-366.

**Budget Status Report (Expenditures) School Lunch Fund:** Budget Status Report (Expenditures), School Lunch Fund, July 2013, copy made part of these legal minutes, p. 367.

**Budget Status Report (Expenditures) Special Aid Fund:** Budget Status Report (Expenditures), Special Aid Fund, July 2013, copy made part of these legal minutes, p. 368.

**Budget Status Report (Expenditures) Capital Fund:** Budget Status Report (Expenditures), Capital Fund, July 2013, copy made part of these legal minutes, pp. 369-371.

**Tax Levy Schedule:** Tax Levy Schedule, July 2013, copy made part of these legal minutes, p. 372.

**Library Tax Levy:** Library Tax Levy, July 2013, copy made part of these legal minutes, p. 372.

**Extraclassroom Activity Fund Report:** Extraclassroom Activity Fund Report, July 2013, copy made part of these legal minutes, p. 373.

**Claims Audit Report:** Claims Audit Report, July 2013, copy made part of these legal minutes, pp. 374-377.

**Bids:** The following bids, as recommended by Administration on schedules made part of these legal minutes, p. 378.  
Office Supplies-iPad Covers Schedule 14-19

<b>Schedule of Bills (Warrants):</b>	General Fund	Warrant 30	\$ 122,331.00
	"	V030	(75.70)
	"	31	563.43
	"	32	262.76
	School Lunch	7	518.22
	Special Aid	11	29,978.34
	2003 Bond	7	10,112.50

<b>Schedule of Bills (Warrants): (Continued)</b>	<u>Approved – Board Packet of September 6, 2013</u>		
	General Fund	Warrant 24	\$ 3,991.51
	"	25	4,073.91
	"	26	200,682.20
	"	28	226,775.84
	"	29	955,044.72
	Dental	27	11,666.67
	School Lunch	5	589.14
	"	6	1,134.34
	Special Aid	10	45,249.44
	2003 Bond	6	22,221.50

**Vote on Minutes through Schedule of Bills (Warrants):** Mr. Kaden asked for any additional comments or questions on the above items, and then called for a vote on the motion.  
Motion carried unanimously.

**Change Orders:** Motion by Mr. Ciappetta, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington School District does hereby approve Deduct Change Order No. 3 for the Oakwood elevator, a decrease to Rockmore Construction Corp., in the amount of -\$14,635, a copy made part of these legal minutes, p. 379.  
Motion carried unanimously.

**Communications:** 1. E-mail letter from Mary DeFalco re Common Core

**Motion to Add a New Business Item:** Mr. Ciappetta moved, with a second from Mrs. Brieff, to add a new business item to the agenda, consideration of the purchase of BoardDocs.  
Motion carried unanimously.

**Field Trip Request NDA National Dance Championships:** Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the field trip to the NDA National Dance Championships to be held on March 6-10, 2014, in Orlando, Florida.  
Motion carried unanimously.

**Field Trip Request NYS Field Band Conference Championships:** Motion by Mrs. Carey, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the field trip to the New York State Field Band Conference Championships to be held on October 24-27, 2013, in Syracuse, New York.  
Motion carried unanimously.

**Donation from Huntington Manor Fire Department:** Motion by Mr. Nitkewicz, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves the donation of \$1,500 to the Walt Whitman High School Marching Band from the Huntington Manor Fire Department.  
Motion carried unanimously.

**Resolution to Remove Restriction on Amount for Transfer from Excess Fund Balance to Reserves:**

Motion by Mr. Ciappetta, seconded by Mrs. DeGaetano, be it Resolved that the Board of Education of the South Huntington Union Free School District does hereby remove the restriction on the amount authorized for transfer from excess fund balance to reserves for the fiscal year ending June 30, 2013, which had been approved at the Organization Meeting of July 10, 2012; and

Be it Further Resolved, that the Board of Education does hereby give this authorization one time only for the aforementioned purpose. Motion carried unanimously.

Mr. Ciappetta requested an updated reserve accounting.

**Conference Attendance at the N-SSBA Annual Resolutions Dinner:**

Motion by Mrs. Carey, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves attendance by the members of the Board of Education and the Superintendent of Schools at the N-SSBA Annual Resolutions Dinner to be held on September 30, 2013, at the Fox Hollow. Motion carried unanimously.

**Conference Attendance at the NYSSBA Annual Convention:**

Motion by Mr. Ciappetta, seconded by Mrs. Brieff, be it Resolved that the Board of Education of the South Huntington Union Free School District hereby approves attendance by the members of the Board of Education and the Superintendent of Schools at the NYSSBA Annual Convention and Education Expo to be held in Rochester, New York on October 24-26, 2013. Motion carried unanimously.

**Recommendations for Placement by CSE/CPSE:**

Motion by Mr. Ciappetta, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington School District, having reviewed minutes of the Committee on Special Education dated June 3, 10, 13, 20, 21, 24, July 10, 31, August 6, 7, 8, 9, 12, 14, 15, 19, 20 and 26, 2013, and the Committee on Preschool Special Education dated July 30, September 3, 5, 9 and 11, 2013, and Transition to the Committee on Special Education dated May 14, 2013, is satisfied that the procedures of Chapter 853 of the Education Law were followed and accepts the recommendations for placement set forth, copies made part of these legal minutes, pp. 380-393. Motion carried unanimously.

**Resolution to Amend Board Minutes of July 2, 2013:**

Motion by Mrs. Brieff, seconded by Mr. Ciappetta, be it Resolved that the Board of Education of the South Huntington Union Free School District does hereby approve the amendment to the minutes of July 2, 2013, to remove "OSA" from the left-hand annotation column and resolution approving salary increases for Confidential staff members on page 2013-14-11. Motion carried unanimously.



**Approval of Lease Proposal and Authorization to Sign a Lease Agreement:**

Motion by Mr. Ciappetta, seconded by Mr. Nitkewicz, be it Resolved that the Board of Education of the South Huntington Union Free School District does hereby approve the lease proposal dated September 10, 2013, submitted by Greiner-Maltz on behalf of Video Design Software (U.S.) Inc. for the rental of space in the old library property at 2 Melville Road, South Huntington; and

Be it Further Resolved, that the President of the Board of Education is hereby authorized to sign the formal lease agreement in conformity with the aforementioned lease proposal.

Motion carried 6-0, with Mrs. Carey abstaining.

**Decline the Purchase of BoardDocs:**

Mr. Nitkewicz moved, with a second from Mr. Ciappetta, to decline the purchase of BoardDocs, a cloud-based program for the paperless management of Board packets, agendas, minutes, access information and handling of the Board meeting.

Motion carried unanimously.

**Personnel:**

Motion by Mr. Ciappetta, seconded by Mrs. LaCara, be it Resolved that the Board of Education of the South Huntington School District, having reviewed the recommendations of the Chief School Administrator, is satisfied that the provisions of Section 3012 of Education Law were followed, and thereby accepts those recommendations as set forth in schedules made part of these legal minutes, pp. 394-406, and authorizes implementation thereof:

Schedule 3 - Administrative/Supervisory Appointments (Instructional)

Schedule 7 - Temporary Replacement Appointments (Instructional)

Schedule 9 - Coaching/Extracurricular Appointments (Instructional)

Schedule 11 - Terminations (Instructional)

Schedule 13 - Salary Change (Instructional)

Schedule 15 - Appointments (Non-Instructional)

Schedule 16 - Terminations (Non-Instructional)

Schedule 17 - Leaves of Absence (Non-Instructional)

Schedule 19 - Temporary/Seasonal Appointment (Non-Instructional)

Schedule 20 - Re-Appointments (Non-Instructional)

Schedule 22 - Substitute Employee Appointments (Inst./Non-Inst.)

Motion carried unanimously.

**Information and Reports:**

1. Letter to Parents/Guardians from Ms. Acker re Program Orientation Night to be held on Thursday, September 19
2. Thank you letters to Mr. Callahan, Mr. Schmidt, Mrs. D'Elia, Ms. Cirillo from Dr. Bennardo re participation in SHEF's Family Fun Day
3. Thank you letters to Damian Scarfo, Eli Stawick and Geri Resta of Teq., Inc. from Dr. Bennardo re production and printing of school calendar
4. Thank you letter to Charles Ciravolo from Dr. Bennardo re donation of robots
5. Thank you letter to dance team members from Dr. Bennardo re participation in Awareness Parade at Family Fun Day

**Information and  
Reports:  
(Continued)**

6. Confidential letter from Dr. Bennardo re a personnel matter
7. Thank you letter to custodians from Dr. Bennardo re opening of Silas Wood
8. Thank you letter to Mr. D'Elia, Mr. Toto and Mr. Smith from Dr. Bennardo re participation in SHEF's Family Fun Day
9. Memo to Dr. Bennardo from Ms. Harris re First Four Days Attendance
10. Memo to Dr. Bennardo from Mr. Light re Facilities Committee Agenda September 16, 2013
11. Minutes of the Executive Board Meeting, SHTA, 9-9-13
12. Personnel Postings (4)
13. Flyer re "Walk 4 Bobby" Roberto Callegati Memorial Fund to be held on Sunday, September 22, at Caumsett State Park
14. News articles: *The Long-Islander*, 9-12-13

Information Sent to Board Week Ending September 6, 2013

1. Memo to Dr. Bennardo from Mr. Light re Meeting Minutes of Facilities Committee
2. Letter to Parent/Guardian from Ms. Acker re Kaplan SAT Prep Program
3. Letter to Parents/Guardians from Ms. Acker re "Red, White and Blue Day"
4. Confidential document from Ingerman Smith, L.L.P.
5. Personnel Postings (8)
6. *Countrywood Chronicle*, September 2013
7. *Proposed Resolutions and Voting Delegate Guide*, NYSSBA
8. E-mail messages (2) from Mary DeFalco re Common Core, together with Dr. Bennardo's response
9. Flyer re N-SSBA Resolutions Dinner Meeting to be held on September 30, 2013
10. News articles: *The Long-Islander*, 9-5-13

**Committee  
Updates:**

None given.

**Comments from  
Board Members  
and Staff:**

None given.

**Voice of the  
Residents:**

Visitors were invited to participate.

Resident Kim LaRegina addressed the Board with her transportation concerns with regard to the length of time students are on the bus and release of lower grade students from the bus without parents or child care providers being present at the bus stop.

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**Adjournment:** Motion by Mr. Ciappetta, seconded by Mr. Nitkewicz, be it Resolved that the meeting be adjourned.  
Motion carried unanimously.

The meeting was declared adjourned at 10:15 p.m.



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Jim Kaden, President



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Judith A. Hammond, District Clerk

Attachments made part of these legal minutes, pages 343 through 406.